

# NAACCR Annual Business Meeting Minutes

Hartford, Connecticut

June 4, 2025

## 1. Open Meeting, Welcome, Minutes

Wendy Aldinger

President Wendy Aldinger welcomed everyone and called the meeting to order. A quorum was tallied and verified. No new business was added to the agenda. A QR code was provided for review of the 2024 minutes.

**ACTION: The 2024 minutes were approved.**

## 2. Recognition of NAACCR Steering committee Chairs and Liaisons

### a. Recognition was given to the following chairs:

- i. Professional Development – Carrie Bateman and Andrea Sipin-Baliwas
- ii. Research & Data Use – Jeff Dowden and Angela Meisner
- iii. Standardization & Registry Development – Jenna Deniaud and Heather Stabinsky
- iv. Strategic Planning & Alliances – Monique Hernandez and Randi Rycroft

### b. Recognition was given to the following Liaisons:

- i. Commission on Cancer, Comprehensive Cancer Control National Partners and One Voice Against Cancer – Randi Rycroft
- ii. Pathology Electronic Reporting Task Force – Mignon Dryden

## 3. Election and Appointments

### a. 2025 Election Results and Destruction of Ballots

- i. Elected to the NAACCR Board: Treasurer – Sarah Nash, Representatives-At-Large – Carolyn Bancroft, Joshua Mazuryk and Iris Zachary
- b. Elected Nominating Committee: Lindsay Collins, Lucinda Ham and Robin Juanez.
- c. This year's minutes will be prepared by April Austin and Mona Highsmith who were nominated by Wendy Aldinger.

**ACTION: The election ballots were approved to be destroyed.**

## 4. NAACCR Strategic Plan 2024-2027

Wendy informed the membership the current Strategic Plan has been very helpful for the Board and Steering Committees stay focused on what is deemed as priorities. Steering Committees are currently working on their reports and many NAACCR Narrative articles have been published regarding the work being done on the priorities.

## 5. Highlights and Accomplishments

### a. NAACCR Organizational Accomplishments Summary

A QR code was provided in the packet for access to the NAACCR Accomplishments Report. Karen especially thanked all the registry staff that volunteer and the registries that allow that staff to volunteer. Karen gave special recognition to the NAACCR staff for all the support of the NAACCR work.

- MLTG finalized the v26 changes earlier than past years.
- NAACCR initiated and managed a new system for assessing the availability of proposed new data items.
- Social Media presence has grown as well as dramatic increases in CiNA products page.
- NAACCR offered over 17 free educational sessions to the community.
- NAACCR Virtual Pooled Registry now represents over 97% of the US population.
- NAACCR made available \$290,000 of payments to registries through federal funding for participation in the National Childhood Cancer Registry.

- NAACCR welcomed Ashley Knealing as the new Program Manager of Informatics and Registry Development.
- NAACCR provided public comment on USCDI+ Cancer Registry data elements and have been very involved in this work.
- Posted and facilitated numerous conversations regarding articulating the value of population-based cancer surveillance

**b. NAACCR Committee Reports and Metrics**

A QR code was provided in the packet for access to the detailed Steering Committee Reports available, including metrics of their work.

**6. Treasurer’s Report**

A QR code was provided in the packet for access to the detailed Treasurer’s Report. NAACCR is audited on a regular basis working close with the Board of Directors. Charlie highlighted the most recent audit information from 2024. The statement of financial position was reviewed from fiscal year 2024.

- i. Cash and equivalence 313,000 dollars
- ii. Investment portfolio 1.7 million dollars
- iii. Accounts receivable 2,000 dollars
- iv. Contracts receivable 599,000 dollars
- v. Grants receivable 33,000 dollars
- vi. Prepaid expenses 96,000 dollars
- vii. Furniture, equipment & software 13,000 dollars
- viii. Operating lease 138,000 dollars (this is different than the previous year as this was a renewal of the lease)
- ix. Noncurrent assists 452,000 dollars
- x. Total balance sheet was 3.2 million
- xi. Accounts payable 156,000 dollars
- xii. Accrued liabilities 186,000 dollars
- xiii. Deferred revenue 318,000 dollars
- xiv. Long-term liabilities operating lease 109,000 dollars
- xv. Total liabilities 800,000 dollars
- xvi. Unrestricted dollars, 2.5 million including cash on hand, investments and other items.
- xvii. Total liabilities and net assets 259,159 dollars

Charlie highlighted there was a reduction in investments between 2023 and 2024 due to the cost of restructuring the Data Dictionary which spanned 2 years. Our balance sheet is stable, and we expect it to remain that way moving forward. Karen recognized Adele and Charlie for the significant work that goes into these statements and staying on top of all NAACCR’s financial needs.

**7. Adjournment**

The meeting was adjourned.

**Wendy Aldinger**