

Description and expectations for NAACCR member/non-member collaboration

- The purpose of the collaboration is for a NAACCR member to provide technical consultation primarily during methods development and interpretation.
 - The NAACCR member must be familiar with the analysis of national cancer registry data and ideally have some familiarity with the subject matter of the proposal.
 - The NAACCR member must commit to substantive engagement with the non-NAACCR member investigator in the conduct of the project.
 - The non-NAACCR member must commit to inviting the NAACCR member to be a full collaborator on the project.
 - It is not expected that the NAACCR member conduct analysis or provide training on SEER*stat. The role is to provide guidance and aid interpretation of results.
- The CiNA writing network workgroup (CWN) will receive researcher requests for CiNA data and should respond to the inquiry within 2 weeks and no later than a month.
 - Researcher should understand that finding a collaborator can take time.
 - This description and expectation guidelines will be provided to the researcher.
 - CWN will seek a collaborator by presenting at an 'Epi Hour' and distributing through the RDU research area listserv and director/manager listserv. If a collaborator is not identified through one of those channels, then one of the senior CWN members may serve as the collaborator. Finding a collaborator proximal to the researcher is a priority but if that is not possible, then the focus will be for a topical match. Due to the specialized nature of cancer registry research, NAACCR may not be able to find a collaborator for every project. If a collaborator cannot be found, then the researcher will be informed.
- First meeting with NAACCR member should happen within a month of contact.
 - First meeting will involve introductions and discussion of research topic.
 - Based on discussion, match may be appropriate or not. If this is not a good match, that should be identified in the first meeting so there is not a delay.
 - If match is good, roles should be discussed and timeline roughly worked out.
 - If the match is not appropriate, the CWN will attempt to identify another collaborator.