



January 15, 2025

2:00 PM – 4:00 PM Eastern

Board Meeting

Minutes

Roll Call

Roll and Welcome

Wendy

Present: Wendy Aldinger, Lori Koch, Bozena Morawski, Lori Swain, Joshua Mazuryk, Valerie Somma, Sarah Nash, Kevin Ward, Eric Durbin, Lihua Liu

Ex Officio: Karen Knight

Staff: Stephanie Hill, Charlie Blackburn

Guest: Ann Marie Hill, Consultant

Wendy welcomed everyone to 2025 and thanked everyone for attending the meeting. Wendy and the entire Board send their thoughts and prayers to all colleagues impacted by the wildfires. Lihua said that it has been a struggle, but they are doing the best they can with the employees and communities impacted.

Governance

1. Qualities of a High-Quality Registry Discussion

Wendy

➤ Document

This document was discussed at the December Board and Board / Chair meeting. The Board would like to decide how to best integrate the document in the future. Wendy asked the Board for input. Some ideas are to ask registries to use this as a type of self-reflection for their organization. This can also be used for incoming staff, so they have an opportunity to see the value of their work. Lori Koch thinks we should explain a few items in more detail and then publish it in the Journal of Registry Management. Bozena agreed about JRM publishing and added the Narrative. She would like to include it in materials for registries so that they can use it as a checklist. We could help provide resources for certain areas Ex. CROS, Central Registry Operations Standards Group. There was a reference to NAACCR tip sheets and how it could be implemented in a similar way. Wendy said that she would like SPASC to work out the suggestions, create a checklist / tip sheet, and mold it into a document that could be published. She asked members to forward additional ideas to her and then she will get them to the SPA committee.

2. Status of CERT Recommendations and Next Steps

Bozena / Josh / Wendy

➤ All CERT Document Submitted

Josh and Bozena provided the revised document and comments to the Board prior to the meeting so that the Board could digest the process and comments. They received many comments, and they appreciate the responses. Josh went over each scenario as it relates to registries, metrics, and potential updates to certification. In particular, the metrics have a wide variety of indicators which need to be taken into consideration. An appendix was added to help in describing the potential impact of the changes in standards. They believe all questions were answered and attempted to provide as much background as possible to help in describing the impact. Bozena also thanked Recinda and Lori for their help with this analysis. A final discussion will take place at the February BOD meeting so that action steps can be outlined. Questions should be sent to Josh and Bozena prior to the February meeting so they can be prepared for the February meeting. The submission of this report and discussion will complete the work for this particular group. If an additional task force is needed, that can be discussed by the Board in February.

3. 2025 Annual Conference Update**Charlie**

Charlie, Karen, and Stephanie said that plans for the 2025 conference are on schedule. Abstracts close at the end of the day. Approximately 55 abstracts were received as of the time of this meeting. Registration was opened this week and will be promoted when the schedule is released. Letters are being sent to finalize speakers this week and next. The office expects to release the preliminary schedule by the end of January. Stephanie elaborated on the state cancer registry association's (TRAC) session that will take place on Wednesday afternoon. Most of the CEs available will be category A. They will be able to attend the AM NAACCR sessions at no additional cost. This will be a break-even for NAACCR since there will be a registration fee associated with the Wednesday TRAC offering. The next program committee call is scheduled for February 13, 2025.

Steering Committee Reports / Task Force Reports**Strategic Planning and Alliances****4. Steering Committee Update****Wendy / Eric**

Karen said they are working on the high-quality registry document. The patient advocacy portfolio workshop at the conference is still in planning. There was some discussion on adding a patient advocate as a new member or to provide feedback, so that they can understand the audience a little better. CCCNP will hold an educational series on available rurality data to support the work of cancer coalitions.

Professional Development**5. Steering Committee Update****Lihua / Valerie**

There has been no meeting since the last BOD meeting. The next report will be given in February.

Standardization and Registry Development**6. Steering Committee Update****Lori / Joshua**

There has been no meeting since the last BOD meeting. The next report will be given in February. Lori said that a committee budget request was sent to the Board for the Blue Book Subscription. Wendy said that this is being reviewed and will be added to the February agenda.

Eric provided an update from the Cancer Informatics Advisory Group (CIAG). This group was asked to develop an informatics priority list to help guide activities and priorities. They thought that the highest priority is our lack of structured treatment regimen information. He also summarized the priority list while identifying a few of the more important items that we could accomplish. Bozena asked what the next steps are after adopting these priorities. Eric said that they would be considered as initiatives and work on them as objectives. Hopefully, they will produce another manuscript at some point. Ann Marie asked if a role with pharma could be considered given limitations in registry funding. Eric said that there may be a way to develop a long-term objective to leverage the community and AI methods which may capture data of interest to their business. Karen complimented Eric and the committee on their work. She advised that we digest these priorities and discuss them at a future Board meeting to identify the most critical activities. Lihua complimented these priorities as highly visionary and positive. In order to begin the process, it may be important to consider registries to partner in the process to test as a pilot project.

Research and Data Use**7. Steering Committee Update****Sarah / Bozena**

There has been no meeting since the last BOD meeting. The next report will be given in February.

Program Updates

8. Program Updates

- **Canada**

Joshua

The expanded Council meeting is scheduled for next week. There has been no meeting since the last BOD meeting. The next report will be given in February.

- **NCRA**

Lori S.

The new NCRA strategic plan dates are 2025-2029 and will be announced next week. She will elaborate more at the February meeting. They signed an arrangement with CHIM. They are an accreditation arm to accredited Health Information Management (HIM) schools in the US. They want to expand opportunities for HIM schools to offer more diverse curriculum. NCRA will work with them to create curriculum for schools across the US. It will be offered as a pilot initially but will hopefully grow from the pilot.

- **NPCR**

Wendy

Registry Annual Performance Reports are due February 10th. They have additional funding available for data modernization, which is available to some registries, and can be awarded for up to eight states. The funding is asking for cloud computing, interoperability, EHR, and E-path reporting. Funding ranges from \$50,000 - \$200,000.

- **SEER**

Kevin / Lihua

Hematopoietic database is being updated and will be released in 2026. A draft will be circulated in a few months with a period for feedback. The SEER Managers meeting had a series of presentations about unknown race and how it has increased dramatically in certain registries. Stephanie asked if differences in percentage of unknown race for certain subtypes were outlined. Kevin confirmed this. Later in the meeting, Valerie noted that one of the issues may be how race is collected from the doctor's office or other facility. Stephanie noted this struggle even with NAACCR's attempt to collect race, so it is a struggle on a large scale.

- **Other**

All

Karen and Lori Swain met with stakeholders on VA facility reporting. This is regardless of the MOU that was released by the government. They explicitly expressed the support of the VA reporting to central cancer registries. All major stakeholders are meeting with Kerry Rowe at the end of January to align support to register moving forward.

Other

9. March In-Person Meeting

Wendy

- a. Topic Ideas

Wendy

- b. Administration and Reminders / Registration

Charlie

Wendy asked the Board for agenda ideas. Please complete the survey of advocacy partners as soon as possible. A reminder was recently sent by Ann Marie. Ann Marie said that several additional replies were just received and thanked everyone for their participation. Charlie reminded everyone to please make their flight arrangements prior to Friday and register as soon as possible. He will send room reservation information next week.

10. Membership Past Dues Report**Charlie**

Action and assign reminders if needed.

- Member Past Dues Report

Charlie presented the current 2024-2025 past dues member report. The Board discussed each organization that has not paid. They assigned individuals to contact them to inquire as to why they have not paid yet. Joshua will reach out to Ontario. Kevin and Wendy will take the rest and reach out to past dues members and see if they can spur some action. Charlie will ask Monica to send background information to them in the next day or two. Karen thanked Kevin and Wendy for their efforts. This will also be brought to the February Board meeting.

Consent Agenda**11. Minutes**

- December 18, 2024, Draft Minutes

12. Correspondence and Updates

- None

13. Membership Application

- None

14. Board Timeline

- [View Board Timeline](#)

15. Executive Director's Report

- Karen Knight's Executive Director's Report

Karen noted that we have hired a new staff member. This person will begin on February 3, 2025.

16. Financial

- Current Financials

The motion to approve the consent agenda for January 15, 2025 was passed.

Adjournment**17. Adjournment and Next Meeting****All**

The meeting adjourned at 3:35 PM Eastern. The next meeting of the Board is the annual semi-annual financials review meetings on Friday, January 31, 2025 at 2PM Eastern. The next regular ZOOM meeting of the Board is scheduled for Wednesday, February 19, 2025 at 2PM Eastern.

NAACCR Board Action Items		
Board Standing Reminders and Information		
Item	Responsible BOD Member / Person	Status
Contact non-paid member dues organizations.	Josh, Kevin, Wendy	In progress.
Investigation of a dashboard or infographic.	Office	Not practical. Not Completed.
ACS (College) engagement strategies.	Board	In progress.
Define next steps for case ownership and minimum dataset task force.	Board / Office	In progress.

Identify sponsorship partners for the annual conference.	SPA	Open
Diversifying NAACCR revenue streams.	F&P Subcommittee	Open

Schedule of Board Meetings July 2024 – June 2025

3rd Wednesday of each month. 2:00 PM – 4:00 PM Eastern

Board: 1/31 (1 hr. Financials Review), 2/19, *3/19 (May be replaced by in-person mtg. Keep open please.), 4/16, 5/21, *6/2 Monday, Hartford, CT (TBD if Board Only)

***Board / Chair:** March 4-5, 2025, In-person, Savannah, GA; 6/2 Monday, Hartford, CT if needed. Discuss schedule, agendas, and timing.

Finance and Personnel Subcommittee: 2:00 PM – 3:00 PM Eastern: 5/7 (Budget Review, Recommendation, and ED Review)

Quarterly Chairs Only: 2:00 PM – 3:30 PM Eastern: 2/12, 5/14

2024 - 2025 NAACCR Board Liaisons and Chairs

Committee/Priority Area

Standardization and Registry Development

Research and Data Use

Professional Development

Strategic Planning and Alliances

Mid-Level Tactical Group

High-Level Strategic Group

Liaison(s)

Lori Koch and Joshua Mazuryk

Sarah Nash and Bozena Morawski

Lihua Liu and Valerie Somma

Wendy Aldinger and Eric Durbin

Kevin Ward, Jenna Deniaud and Heather Stabinsky

Wendy Aldinger and Eric Durbin

2024 – 2025 Steering Committee Chairs

Committee

Standardization and Registry Development

Research and Data Use

Professional Development

Strategic Planning and Alliances

Chair(s)

Heather Stabinsky and Jenna Deniaud

Jeff Dowden and Angela Meisner

Andrea Sipin-Baliwas and Carrie Bateman

Randi Rycroft and Monique Hernandez