|  |  |  |  |
| --- | --- | --- | --- |
| **Research & Data Use Steering Committee**  July 25, 2023 | | | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Attendance** | | | | | | **Members Present:**  Angela Meisner (co-chair)  Angela Eckstrand  Bozena Morawski | Manxia Wu  Brenda Hofer  Sarah Nash | Xiaocheng Wu  Angela Eckstrand  Susan Gershman | Daphne Lichtensztajn  Susan Gershman  Keisha Musonda | **NAACCR Staff Present:**  Recinda Sherman | | | | |
| **AGENDA ITEM** | **ACTION/FOLLOW-UP** |
| 1. Roll – Heather/Jeff    1. **Welcome new members -** Angela from Alberta Cancer Registry    2. **Welcome returning and new board members -** Sarah Nash, Iowa and Bozena Morawski, epidemiologist in Idaho. |  |
| 1. Administrative/Housekeeping 2. **Call for new agenda items** 3. **Review/Approval April and May Minutes** 4. **Review of NAACCR Conference RDU meeting**   Recinda gave an overview of the in-person RDU meeting that took place at the Annual Conference in New Orleans. The video from Jeff and Angela was viewed, Recinda reviewed the SMP, gave information on RDU workgroups people could get involved with and has a list of 15 people. She also identified 2 new people for RaPr Review group.   1. **Questions on Short Updates?**   Recinda gave an overview of the Short Updates included with the agenda. | * April and May minutes were approved. |
| 1. Board Update – Board Liaisons 2. **CiNA Monograph Update**   Sarah informed the group there was a motion at the NAACCR Board meeting to switch the CiNA Monograph from Pdf format to an electronic format through NAACCR Explorer. This was approved. Bozena expressed the need for more communication strategies around CiNA\*Explorer and develop it further.   1. **Strategic Initiatives**   This is up for renewal and Sarah will give updates regarding the Board’s current Strategic Initiatives at the next meeting. Winny Roshala and Lori Koch will be heading up the SMP. |  |
| 1. CiNA Data Products Update 2. **Public Use File**   For the month of June, we were unable to release any data sets. A NAACCR Listserv to notify when everything is available has not been sent due to outstanding questions. The listserv will include information regarding the change of the CiNA Monograph going electronic instead of Pdf. Anyone who had an old log in information for the Public Use Files will no longer work. Emails have been sent regarding this and instructions to apply for a new access to the Public Use file. The new file will include the addition of old older age groups.   1. **Folders/variables updates** |  |
| 1. CiNA Dissemination WG (CiNA Data Work Group) 2. **Charter Review**   The CiNA Research Group is being reworked. This “new” group will focus on promoting CiNA Data Research Data Products. Recinda explained why she was bringing the charter to the group before a chair or co-chairs have been identified. The Social Media WG would be incorporated into this group. The CiNA Editorial Group will not be apart of this and will remain its own group. Recinda would be a co-chair. | * Motion was made and approved to except the CiNA Data Work Group charter with the understanding that a co-chair would have to be identified soon. |
| 1. Upcoming RDU Work 2. **Review of WGs and TFs**   Jeff and Angela will be reviewing the task forces and work groups of RDU. Their review will then be shared with the steering committee.   1. **Strategic Initiatives**   This will be brought to the steering committee in August by Wendy Aldinger and Ann Marie. This will be an in-depth look at NAACCR’s Strategic Initiatives and how it relates to RDU. There will also be an opportunity to ask questions. |  |
| **Next Meeting – August 22, 2023** | |