NAACCR Data Standards:
Change Management Process

1. Change request submitted
   Changes are proposed or sponsored by standard-setting agencies and may include:
   • New data item(s)
   • New codes for existing data item(s)
   • New SSDI schema(s)

2. MLTG reviews request
   The Mid-Level Tactical Group reviews the request to ensure its validity and justification

3. Technical review & feasibility testing
   • UDS WG reviews proposed codes & definitions
   • Feasibility testing is performed by requesting agency
   • UDS works with requestor to finalize codes & definitions

4. MLTG Votes
   MLTG reviews results of feasibility test and technical review and makes recommendations to HLSG

5. HLSG Votes
   High-Level Strategic Group makes final determination on implementation. Changes that are not approved are sent back to requestor for reconsideration

6. Data Dictionary
   UDS WG incorporates new data item, definition, and codes into the data dictionary. Standard-setters submit updates for Required Status table.

7. Implementation Guidelines
   The Implementation Guidelines Task Force writes recommendations for registries and software vendors to incorporate the changes

8. Edits Metafile(s)
   The Edits WG updates the metafiles to include the new/revised data item

9. Software Development
   • APIs updated
   • Vendors program changes into registry software and issues updates to registries

10. Training Materials
    Standard-setters develop training materials, webinars and workshops to help registrars understand and implement the changes

11. Deployment
    Cancer Registrars throughout North America begin collecting the new data item in a standardized format.

Work Groups
The Uniform Data Standards (UDS) and the Edits Work Groups are subgroups of the NAACCR Standardization & Registry Development Steering Committee and include representatives from registries, software vendors, and standard-setters.

Members of the MLTG & HLSG

Deployment
Cancer Registrars throughout North America begin collecting the new data item in a standardized format.