

**Strategic Planning and Alliances Steering Committee
December 6, 2022
Meeting Notes**

Attendance			
Members Present:	Dennis Deapen	Mignon Dryden	Stephanie Hill
Randi Rycroft (chair)	Jenna Mazreku	Iris Zachary	
Winny Roshala	Wendy Aldinger	Monique Hernandez	
			NAACCR Staff Present:
			Karen Knight
			Ann Marie Hill
AGENDA ITEM	DISCUSSION		ACTION/FOLLOW-UP
1. Roll – Karen			
2. Review November notes – Randi	<ul style="list-style-type: none"> • Discussion on action items: <ul style="list-style-type: none"> • Ann Marie identified an intern for us in working on partners (item #9). She needs a major project for him. He will be with us January – May 2023. • Dennis had a lot of questions about the item #6 projects from the Board (informatics, advocacy, DEI) for SPA and thought the intern may be able to help. Ann Marie pointed out we may need to prioritize these. • Randi pointed out we have not received any formal requests from the Board. However, we may want to focus on informatics, and it may be a good one to have the intern help us with. Dennis said the advocacy one would be good to work on also. Informatics work may be pending what happens with the High-Level Strategic Group. At this point, we are leaning toward focusing on advocacy and alliances and having the intern working on this. If we need him on the informatics work, we can have him do that. • Monique said the DEI piece may be part of the alliances work. • Notes approved. 		
3. Updates from the Board – Randi We do not have a formal charge from the Board. There was not time at the last Board meeting to address the SC’s discussion regarding the need for clarifying liaison roles/reporting.			<ul style="list-style-type: none"> • Winny/Randi/Karen will discuss approach to adding this to the January Board meeting agenda.
4. Review and revise workplan – Randi/All	Per the discussion, these are the draft revised goals and objectives		<ul style="list-style-type: none"> • Karen will post to SHARE

<p>Reviewed 2021 workplan and made edits to the goals and objectives in the document.</p>	<p>Goal 1: Collaborate with the Board to develop strategic initiatives to advance NAACCR’s mission and recommend appropriate actions. Obj. 1: Identify and assess new strategic opportunities and threats and report to the Board. Obj. 2: Analyze potential strategies using a consistent, systematic approach. Obj. 3: Research and evaluate strategic opportunities and threats on behalf o NAACCR’s BOD.</p> <p>Goal 2: Collaborate with the Board to develop strategic initiatives to advance NAACCR’s mission and recommend appropriate actions. Obj. 1: Systematically evaluate stakeholder and competitor organizations to understand their relationships to and influence on NAACCR. Obj. 2: Develop strategies for engaging and collaborating with potential new partners. Obj. 3: Assess existing partnerships to ensure relationships are mutually beneficial and represent NAACCR’s interests to achieve strategic priorities. Obj. 4: Identify and inform the Board of potential relationships</p> <p>Next steps: Edit tasks/action steps in the workplan. This will be addressed at the next meeting, but members are welcome to provide feedback in advance to Karen.</p>	<ul style="list-style-type: none"> • If members have time before the next meeting, they can provide suggested edits via SHARE or directly to Karen.
<p>5. Prioritization of potential/current partners – Randi/All</p> <p>Reviewed spreadsheet provided in advance of the meeting, which includes organizations that are current or potential partners, based on previous meetings/work.</p> <p>Randi highlighted in yellow the organizations as priorities to ensure we have a strong relationship. The green highlighted indicate liaison/current relationship but not top priority.</p>	<ul style="list-style-type: none"> • Dennis agreed with the yellow highlighted ones as top priorities. He pointed out that the Canadian Council of Cancer Registries (CCCR) may need to be highlighted. This is likely the best Canadian organization to include since the registries are members of NAACCR. • What are the criteria for a priority organization? Significant impact on NAACCR members and/or organizations for which NAACCR sees potential benefit/value. Potentially narrow them down to ones that are related to new board priority areas. • Randi said standard setters must be on the list and organizations that have independently funded NAACCR. • Suggested categorizing further and consider how we will benefit the other organization. Need to be able to explain to the Board why the organizations were chosen. • Randi chose ASCO because of CancerLinQ and activities related to the structured exchange of data. 	<ul style="list-style-type: none"> • Karen will edit and distribute the spreadsheet for member input. • Members will review the organization list: For the organizations they consider priorities, provide a score (1-10) for impact (or potential impact) on NAACCR’s mission and a rationale for their selection/scoring.

	<ul style="list-style-type: none"> • Categories: funding organization, standard setter, Canadian representation, potential overlap with Board strategic priorities, informatics (automation of data capture, processing, analytics, etc.), connection with clinical data side of the world (since we are still largely dependent on them), legal/legislative support, capacity to influence cancer surveillance funding at the national level. • Some organizations will fall into multiple categories. • Once categorized, will still need other ways to narrow down the list. • Could we come up with a grid that speaks to these categories and weight the criteria. Ann Marie said the intern could help with quantifying level of engagement. • Discussed status of VA work. NCRA is working with Senator Kelly’s office about legislation for VA reporting to central registries. <p>Next steps: Members will review the spreadsheet and score them 1-10 as value to NAACCR and provide reasoning for their selections.</p>	
<p>6. Summarize meeting for reporting to the Board – Randi/All</p>	<p>This item was not addressed as we ran out of time.</p>	
<p>Next Meeting is scheduled for January 3rd at 11:30 am ET</p>	<p>Since the January meeting is the day after a holiday, we will either reschedule or cancel.</p>	<p>Karen will send a Strawpoll to reschedule the January meeting.</p>