



Minutes

December 21, 2022

2:00 PM – 3:00 PM Board / Chair Meeting

3:00 PM – 4:00 PM Board Only Meeting

Roll Call

NAACCR Board Present: Winny Roshala, Randi Rycroft, Kevin Ward, Wendy Aldinger, Monique Hernandez, Lihua Liu, Lorraine Shack, Sarah Nash, Lori Koch, Lori Swain

Board Members Excused:

Ex-Officio Member Excused: Betsy Kohler

Staff: Stephanie Hill, Karen Knight, Charlie Blackburn

Consultant: Ann Marie Hill

Governance

1. Strategic Process and Planning Update

Winny/Betsy/Ann Marie

Based on the feedback from the Board / Chair meeting, the deadline to receive input from Chairs will need to be later than February 1, 2023. Winny asked if there were ideas on how to move forward. Monique mentioned that the timeline is not perfect but NAACCR had to start somewhere. She suggested that Board Liaisons get back with the committees and chairs to offer support and reassurance moving forward. She asked that Liaisons remind them that this is just a start for them and not the end. Lori K. noted that the committees do need time and many may not meet much before the deadline.

2. Charges from the Board to SPA

Winny

During the September meeting, potential initiatives that may be suited for SPA assessment were discussed. One item that has not found a home is the advocacy initiative. Should charges for sustained funding be considered. The other area is DEI. This initiative has been discussed in a variety of ways but Winny wants to know where the Board would like this to land. The last item is big picture: informatics. However, this is so wide scope, we may not be in a position to decide on this item. Policy as another potential items. They asked Lori Swain how NCRA proceeds. She said that there are statements that have been issued. Also, they have created policy statements that are more field specific. This will be deferred until the January meeting.

3. Membership Applications

Kevin

Member applications were removed from the consent agenda to be addressed by the Board. Kevin Ward provided background on each application and rationale for their interest in being a NAACCR member.

- Sarah Nyante - Individual Membership, From November 2022
Was determined that she is best suited to work with a NAACCR member rather than be an Individual Member. Kevin will align her with Recinda Sherman.
- Erin Volcek - Individual Membership
Recommended to approve.
- Janos Baska - Individual Membership

Kevin will follow back up with Janos on

4. Cancer Surveillance Certification Program at Rutgers

Ann Marie Hill

This initiative has long been discussed to integrate a certificate program in cancer surveillance. They are creating three new courses. Two are in-depth courses on cancer registries. Another is terminology. She provided specifics of each element. She is having Lori Swain review the syllabi. She is seeking instructors and anyone interested should let Ann Marie know. Once the courses are up and running then the certificate will be approved. This is more than just CTR's. This could bring in managers or students that want to do research. A document will be sent to Charlie and he will forward it to the Board. It was also noted that this will be an online course.

5. Communications Consultant Update

NAACCR Staff

Update on next steps has been provided in the document. The full report will be sent to the Board after this meeting. GLC will be on the January call. Questions should be sent to Tyler by January 6, 2023 mid-day if at all possible. Title the email "Questions for GLC". Tyler will send to GLC no later than January 9, 2023. GLC will be in attendance at the January 18, 2023 Board meeting to present the findings, recommendations, and answer the Board's questions.

- Summary Playbook

6. Update on 2023 Annual Conference

Betsy, Karen, Stephanie, Charlie

Charlie and Betsy went to the site two weeks ago and the site is as expected. The call for abstracts was announced and the web site was released.

7. NAACCR Nominations Update

Charlie

Charlie provided an update from the Nominating Committee. The Nomination period closed on December 9th. The office is completing the candidate profile forms and the election will start January 11th. We have three at-large positions open as well as the Treasurer position.

- Update Summary

Program Updates

8. Program Updates

- Canada

Lorraine

Lorraine said they are in the process or looking at data quality among registries. They are looking at putting out reports on trends during COVID. They are in discussion as to how to project cases given incomplete 2020 data.

- NCRA

Lori S.

Nadine Walker is joining NCRA in January. Their code of ethics is going through an update. The CTR credential name should be announced in early spring or summer. It will be in just January 2024. The name change will not actually impact the credential.

- NPCR

Monique/Wendy

Call for data is ongoing. Program evaluations and plans are in process. The application is due February 17th.

- SEER Kevin/Lihua
 California SEER coreregistries will begin migrating to SEER*DMS. They began this process in early December. They will be the last of the SEER registries to migrate to SEER DMS. This may perfectly coincide with the SEER 50th anniversary. The February call for data submission will retain completeness to 95%.

Consent Agenda

- 9. Minutes
 - November 2022 Draft Minutes
- 10. Correspondence and Updates
 - Mid Level Group Notes
 - High Level Group Notes – None for December
- 11. Board Timeline
 Timeline is available for review.
 - Board Timeline
- 12. Geocoder Monthly Report
 - Geocoder Report
- 13. Executive Director’s Report
 - ED Report
- 14. Membership Applications
 Located in Governance Section
- 15. Financial
 - Current Financials

THE MOTION TO APPROVE THE CONSENT AGENDA WAS APPROVED.

- 16. Adjournment and Next Meeting All
 The meeting adjourned at 4:00 PM Eastern. The next ZOOM call will be January 18, 2023.

Board Standing Reminders and Information

NAACCR Board Action Items		
Item	Responsible BOD Member / Person	Status

Schedule of Board Meetings July 2022 – June 2023
3rd Wednesday of each month.
 January 18th
 February 15th
 March 22-24 (Location Atlanta Metro Area, Decatur, GA. Details to follow in early January.)

April 19th

May 17th

June 18th (**Board / Chair Meeting In-Person New Orleans**)

2022 – 2023 Liaisons

Committee/Priority Area

Standardization & Registry Development
 Communications
 Research & Data Use
 Professional Development
 Strategic Planning and Alliances
 Mid-Level Tactical Group
 High Level Strategic Group

Liaison(s)

Wendy Aldinger and Lori Koch
 Lori Swain and Lihua Liu
 Sarah Nash and Lorraine Shack
 Kevin Ward and Monique Hernandez
 Winny Roshala, Wendy Aldinger and Randi Rycroft
 Kevin Ward and Colleen Sherman
 Wendy Aldinger and Winny Roshala

2022 – 2023 Steering Committee Chairs

Committee

Standardization and Registry Development
 Communications
 Research and Data Use
 Professional Development
 Strategic Planning and Alliances

Chair(s)

Colleen Sherman
 Nan Stroup
 Jeff Dowden and Heather Zimmerman
 Andrea Sipin and Carrie Bateman
 Randi Rycroft