

**Standardization and Registry Development Steering Committee
October 27, 2022**

Attendance				
Members Present:	Rich Pinder	Valerie Yoder	Board Liaisons Present:	NAACCR Staff Present:
Colleen Sherman (chair)	Robin Harris Billet	Jenna Deniaud	Lori Koch	Lori Havener
Heather Stabinsky	Eric Durbin	Valerie Somma		Jim Hofferkamp
Randi Rycroft	Georgia Yee	Winny Roshala		Fernanda Michels
Peggy Adamo	Mary Jane King	Sandy Jones		Karen Knight
				Guest: Jennifer Ruhl
AGENDA ITEM			DECISION	ACTION/FOLLOW-UP
1. Roll				
2. Review minutes/action items from October minutes				
3. Discussion Items				
a. SSDI WG report – Jennifer The workgroup continues to update SSDIs as needed per questions from CAnswer Forum. Jennifer gave detailed overview of major projects in the works for 2024 and that the group will continue to rework Grade for 2025.				
b. Standards Volume III - Fernanda NAACCR started a project to update the Standards for Cancer Registries Volume III (naaccr.org). The first step is to define/update/create the new list of contents. Using the 2008 Volume III list of contents, NAACCR staff matched subjects by Committee/WG/Task Forces. Now it is time to share with each group the items selected. The thought is to move toward a digital hub to retain all this information in one place and easily update. Some asked if the Volume III is now being developed by NAACCR staff as opposed to a task force under S&RD as in the past. The S&RD has a task force/charter under it already to do this work, although not active. Lori H. pointed out Stephanie agreed to lead this effort. With staff transitions over the past year Fernanda has been working with Stephanie on Volume III.				Fernanda was not aware the Volume III task force had resided under S&RD and will discuss further with Stephanie how to proceed.
c. SC Metrics - Colleen Different metrics to track were shared with the SMP WG. Below is their feedback: <ul style="list-style-type: none"> • Measure usage metrics for standards and manuals on NAACCR website – this is directly related to Goal 2. The concept of this metric is important, and feasibility should be assessed. Consider which documents are most important since there are so many. <ul style="list-style-type: none"> ○ What will be measured by collecting this information? • Track data items added or deleted from Volume II. <ul style="list-style-type: none"> ○ How will the SC use this information to track progress in relation to S&RD's goals and objectives? Karen said if the group would like to track all the documents let SMP know. If they are firm about lowering the amount Colleen will bring that back to the group.				Colleen will respond to the SMP WG email regarding the metrics.
d. S&RD SHARE site – Colleen Colleen explained the area on the NAACCR SHARE site specifically for S&RD. She asked the group to consider how we might use this site going forward for communication and posting of documents. Lori H. has been uploading past meeting			The SC would like to continue using Share as it is currently being utilized.	

notes to the site. The work group charters are also posted here. When emails are sent to a SHARE site group email the attachments will be posted to the SHARE site library.		
e. Cancer Informatics Advisory Group update – Eric/Gary The informatics paper was submitted to the Journal of Registry Management and waiting on feedback. The CIAG is still working on their charter and work plan. One of the group members, Madhusmita Behera, joined the Minimum Data Set Task Force. Next topic for the group is genomic data for population-based surveillance.		
f. Mid-Level Tactical Group update – Colleen The topics Jennifer already mentioned regarding the grade field and schema redefine were discussed. The rest of the meeting was spent reviewing the MLTG charter.		
4. Other Business a. NAACCR Volume V Sandy updated to group on developments in the development of the next version Volume V manual. She has secured an HL7 expert from APHL, Ricky Merrick and Jamie Patterson. CDC already has a contract with APHL to do work that will involve HL7 anyway. This is currently a short-term fix.		
5. Board liaison report – Wendy/Lori K. The Board has been focused on some new initiatives and will be shared as they are determined. Should be more to report next month. Sandy also mentioned they are looking into educating the community about a new law in effect next year that health care vendors start moving toward the use of FHIR.		
6. Tweet worthy for Communications SC		
7. Parking lot: a. Death Clearance Manual review – Colleen b. Need for definitions for Eternal/Ephemeral cases? – Lori K.		
8. Next Meeting	Thursday, December 1 at 12:00 – 1:30 pm eastern	