

**Standardization and Registry Development Steering Committee  
September 22, 2022**

<b>Attendance</b>						
<b>Members Present:</b> Colleen Sherman (co-chair) Heather Stabinsky Gary Levin	Rich Pinder Robin Harris Billet Eric Durbin Georgia Yee	Valerie Yoder Jenna Deniaud Valerie Somma	<b>Board Liaisons Present:</b> Lori Koch	<b>NAACCR Staff Present:</b> Lori Havener Jim Hofferkamp Fernanda Michels	Karen Knight	<b>Guest:</b> April Austin
AGENDA ITEM			DECISION		ACTION/FOLLOW-UP	
<b>1. Roll</b>						
<b>2. Review minutes/action items from May and June minutes</b>					<ul style="list-style-type: none"> <li>Minutes from July.</li> </ul>	
<b>3. Discussion Items</b>						
<b>a. IHE SDC/eCC on FHIR blurb (see below) for NAACCR members - Karen</b> Karen gave an overview of the 2-page document and draft email that was distributed to the group, for their approval. Suggestions from the group were made as discussed.			<ul style="list-style-type: none"> <li>The draft was approved and will be distributed via NAACCR ListServ by S&amp;RD.</li> </ul>			
<b>b. Edits WG report - Jim</b> Jim shared with the group the v23 edits metafile was posted at the same time as the release of NorthCon. A workshop has been scheduled for central registry edit metafile administrators on September 29 <sup>th</sup> . The date for registries to post their metafile was moved from October 1 <sup>st</sup> to October 15 <sup>th</sup> .					<ul style="list-style-type: none"> <li></li> </ul>	
<b>c. Interstate Case Ownership TF report – Lori K.</b> The group is in the process of drafting a white paper regarding interstate case ownership including some guidelines. The goal is to publish by January 2023.						
<b>d. Death Clearance Manual review - Colleen</b> The SC needs to review/approve the Death Clearance Manual to be posted on the NAACCR website. The group agreed to two reviewers to provide feedback and a recommendation to the SC.			<ul style="list-style-type: none"> <li>Jenna and Valerie S. volunteered to review the manual after the Call for Data.</li> </ul>		<ul style="list-style-type: none"> <li>Lori H. will notify Bobbi Matt that this will be reviewed after the Call for Data.</li> </ul>	
<b>e. Minimum Data Set TF - April</b> April Austin agreed to chair the Minimum Data Set task force. She asked the SC if this data set is the final product used for data submissions to funding agencies or to develop statistics using 12-month/real-time data. Lori K. said this set will inform the data collection component to set forth in the surveillance community the idea of the minimum information that you need to calculate statistics and incidence. April will begin work on this committee after the Call for Data.			<ul style="list-style-type: none"> <li>The SC agreed the TF membership should be a small number of members.</li> </ul>		<ul style="list-style-type: none"> <li>SC should contact April with any names to recommend for membership.</li> <li>Lori K. will reach out to RDU regarding possible member.</li> <li>Eric and Gary will mention membership at the next CIAG meeting.</li> </ul>	
<b>f. SC metrics - Colleen</b> Colleen informed the group the metrics sent to the Strategic Management Planning Group are being reviewed.						
<b>g. Cancer Informatics Advisory Group update – Eric/Gary</b> <ol style="list-style-type: none"> <li><b>i. Final response to why researchers want data faster</b>                At the last CIAG meeting the faster data document was completed. Eric reviewed the final version. The CIAG is working on the technology topics that the Board requested last year and plan to submit this as a manuscript to the <i>Journal of Registry Management</i>. The CIAG charter is still being             </li> </ol>			<ul style="list-style-type: none"> <li>The Why Researchers Need Data Faster document will be submitted to the NAACCR Board as an informational paper.</li> </ul>		<ul style="list-style-type: none"> <li>Lori H. will forward the Why Researchers Need Data Faster document to the Board.</li> </ul>	

tweaked and should be final in the next couple weeks. Next topic will be genomic data.		
<b>h. Mid-Level Tactical Group update – Colleen</b> Colleen reported the MLTG charter is being updated. Also discussed was a proposed change for v24 to simplify collecting grade and how it is collected in particularly by non-CoC reporters. The SEER manual v23 was released.		
<b>4. Other Business</b>		
<b>5. Board liaison report – Wendy/Lori K.</b> The NAACCR Board is meeting in person next week.		
<b>6. Tweet worthy for Communications SC</b> Tweet when the Death Clearance Manual is released.		
<b>7. Parking lot:</b> a. <b>Need for definitions for Eternal/Ephemeral cases? – Lori K.</b>		
<b>8. Next Meeting</b>	Thursday, October 27 at 12:00 – 1:30 pm eastern	