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| **Research & Data Use Steering Committee**  **May 24, 2022** | | | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Attendance** | | | | | | **Members Present:**  Jeff Dowden (co-chair)  Keisha Musonda | Chris Johnson  Maggie Gates  Lorraine Shack | Susan Gershman  Brenda Hofer  Angela Meisner | Annie Noone  Xiaocheng Wu  Manxia Wu | **NAACCR Staff Present:**  Recinda Sherman  Karen Knight | | | | |
| **AGENDA ITEM** | **ACTION/FOLLOW-UP** |
| 1. Roll – Heather/Jeff 2. **Introduction of Karen Knight from NAACCR who is joining the group.** 3. **Approval of March minutes**    1. After approval minutes are made available on the NAACCR website. 4. **Call for new agenda items/any other business** 5. **Questions on Short Updates?** | * Minutes from April were approved. |
| 1. Board Update – Board Liaisons   Nothing to report. |  |
| 1. RDU NAACCR community communication – Heather/Jeff 2. **NAACCREview**   It was decided to revive this effort that is intended to be a blog to highlight work in the cancer surveillance community. The work will be sought out by the Social Media work group. A form to submit will be available on the NAACCR website.   1. **Cancer Awareness Month for social media** 2. **Website update with chat helper, directs questions to the correct staff person.** Recinda explained to the group the new feature NAACCR will be rolling out on their website. Once live Recinda will demonstrate. | * Recinda will post social media posts to the RDU SHARE site for review. |
| 1. Monthly RDU Workgroup update 2. **Charter for every workgroup, draft by June 30?**   All work groups have been asked to create a charter if they don’t already have one. A general outline for charters has been provided to subcommittees. A date field will be added to the template.   1. **Social Media and Blog Workgroup charter – Recinda/Brenda**   The current charter was shared with the group. When we are putting out cancer awareness tweets or other social media, original CiNA data or refer to original CiNA research will be used.   1. **CiNA editorial workgroup - Recinda**   This year’s monographs will be released the end of May. Also being worked on is online query of NAACCR maps, CiNA Explorer and the new CiNA Research Data Sets. Would like a NAACCR member act as the main editor for the CiNA Monographs.   * 1. **Race categories, 20 age groups**   This year 20 age groups will be used instead of the regular 19. Some adjustments have been made to the race categories. Recinda gave background on why this change is being made.   * 1. **Vol VI kickoff**   Every year the five CiNA mongraphs are produced and a sixth monograph is being added on population attributed risks. Bozena from Idaho is leading the effort on the 6th monograph.   * 1. **Stage issues**   This may be the last year we will present Canadian stage data because the TNM data does not translate to a summary stage.   * 1. **Recodes: rare cancers, CBTRUS, stage**   This year no rare cancers or CBTRUS recodes in our CiNA volumes. They will be included in the CiNA data set. There will be a CBTRUS variable. | * The Social Media and Blog Workgroup charter was approved.   + Recinda will make small spelling changes and add a date. |
| 1. Other Business/Open Discussion 2. **Completeness assessment report to discuss at July meeting.**   This is available when you download the tableau reader, there is a link on the Call for Data submit tab. At the July meeting this will be discussed further, as well as the 2020 completeness and determine whether a workgroup needs to be formed or not.   1. **Metrics**   Chris wanted to add to the process metrics percentage of registries deemed fit for use for survival, prevalence, and other things. | * All should review metrics list of metrics and send Jeff the top 3 that should be the focus. |
| **Next Meeting – July 26, 2022, 1:30pm EST** | |