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| **Research & Data Use Steering Committee**  **April 26, 2022** | | | |
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| **AGENDA ITEM** | **ACTION/FOLLOW-UP** |
| 1. Roll – Heather/Jeff 2. **Introduction of Karen Knight from NAACCR who is joining the group.** 3. **Approval of March minutes**    1. After approval minutes are made available on the NAACCR website. 4. **Call for new agenda items/any other business** 5. **Questions on Short Updates?** | * Minutes from March were approved. |
| 1. Board Update – Board Liaisons   A majority of the discussion at the board meeting was not relevant to this committee. The board did approve of the proposal for Dart. |  |
| 1. Items for NAACCR community Communication? – Heather/Jeff 2. **Topics for NAACCR RDU Narrative section**   Anybody can contribute suggestions to be included in the NAACCR Narrative.   1. **Awareness Month context for social media**   Recinda shared Stephanie and Brenda are working together on this. The goal is to post 2-4 times per month.   * 1. **1-2 more members; does RDU want to see the posts**   Others can still join the group. The posts that have already been posted were included in the attachments for this meeting.   * 1. **Please retweet and otherwise promote**  1. **NAACCReview**   There were never a lot of submissions. Recinda suggested a small committee be formed to identify people who would like to feature their work. In the past the main author would be featured, send a head shot and write a couple paragraphs providing the cancer surveillance context for the paper. A link to the abstract and paper would be available. Ideally, this would occur monthly. | * Topics for NAACCR RDU Narrative section will remain as a standing item on the agenda. * The group decided they do not need to review the social media posts ahead of posting but appreciate them being shared with the group. * Brenda volunteered to help with the NAACCReview effort to contact authors. |
| 1. Monthly RDU Workgroup update 2. **CiNA Research Network – Sarah/Bozena**    1. **Data access policy**   There was a request that came down from the board to RDU regarding the creation of a data access policy. The draft was presented for review and approval. Maggie provided some suggestions that will be incorporated.   * 1. **Individual member description on website**   It was suggested language be added to the bylaws to help clarify that an individual can chair a subcommittee (work group or task force).   1. **Update website with short reports?**    1. **Recinda will add all workgroups to RDU update**   Certification is almost finalized and looks as expected. When finalized registries will get access to their completeness estimates and the data visualization, the DQI and other reports.   1. **Certification/CiNA Editorial – Recinda**   This group has been meeting reviewing our volumes and providing feedback on a standard way to do footnotes within our monograph. Some suggestions have been incorporated into the volumes. We are also in the process of adding a sixth volume on modifiable risk factors. Recinda explained differences in the presentation of race and ethnicity. The publication for the first five volumes will be in May. | * The final version of the data access policy will be sent to the group and the NAACCR Board. |
| 1. Should we meet in June?   The group agreed we will skip the June meeting. |  |
| 1. Other Business/Open Discussion |  |
| **Next Meeting – May 24, 2022, 1:30pm EST** | |