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| **Research & Data Use Steering Committee****March 22, 2022** |
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| **Attendance**  |
| **Members Present:**Jeff Dowden (co-chair)Heather Zimmerman (co-chair)Keisha MusondaDeb Hurley | Chris JohnsonSarah NashMaggie GatesLorraine Shack | Susan GershmanXiaocheng WuBrenda HoferAnne-Michelle Noone |  | **NAACCR Staff Present:**Recinda Sherman | **Guests:** |

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| **AGENDA ITEM** | **ACTION/FOLLOW-UP** |
| 1. Roll – Heather/Jeff
2. **Approval of February minutes**
3. **Call for new agenda items/any other business**
4. **Questions on Short Updates?**

Recinda shared with the group the short update list will include every workgroup under RDU. Recinda writes some that she is more involved in, but suggested workgroup chairs begin to submit updates on a routine basis. Heather offered for her and Jeff to develop more communication with the chairs.  |  |
| 1. NAACCR Learning Management System (LMS) – Angela Martin

Angela thanked RDU for their suggested NAACCR Talks. Angela explained the process of developing a NAACCR Talk once a topic and time are determined. This includes a technical walk through with presenters to test connection, presentation materials, etc. She demonstrated how to access the NAACCR Learning Management System. She strongly recommends using Chrome or Firefox web browsers to access the system. Recinda pointed out there is an online module called Understanding Central Cancer Registries. Slides are always available after each webinar. | * Feel free to contact Angela Martin with any questions regarding LMS.
* The Data Analyst workgroup will discuss the possibility of housing the data analysts handbook and provide training on how to use cancer surveillance data.
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| 1. Board/Chair Update – Heather/Board Liaisons/RDU Staff

Heather shared the meeting went well and RDU focused on keeping the momentum going on the planning we did last year with the development of the new strategic management plan. Also how RDU fits into the strategic priorities for NAACCR. Our metrics were very well established and needed no work. The group felt the CiNA data set needs to be promoted more and point out what makes it different from other national cancer data sets, as well as improve the process to get access to the data through the DaRT System.1. **Budget Items** A budget request is being developed and estimates are needed from IMS to complete.
	1. **DaRT System**
2. **Interest Areas**

Discussed creating smaller groups in the NAACCR membership focused on specific topics. NAACCR will develop interest areas members can opt into to help target communications.  |  |
| 1. Items for NAACCR community communication – Heather/Jeff
2. **Topics for NAACCR RDU Narrative section**

Recinda suggested input from this committee to provide topics for the quarterly NAACCR Narrative.1. **Update website with short reports?**
	1. **Recinda will add all workgroups to RDU update**
2. **Awareness Month context for social media**

Recinda reviewed the request that came to her from the Communications Committee regarding colorectal awareness month and what was done. Possibly consider a work group to address future subjects proactively. * 1. [**https://www.aacr.org/patients-caregivers/awareness-months/**](https://www.aacr.org/patients-caregivers/awareness-months/)
 | * Add ideas for NAACCR Narrative to monthly meeting agenda.
* Add all workgroups to the RDU update on the monthly agenda.
* Brenda offered to help Recinda for future awareness month information to give to the Communications Committee as needed.
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| 1. Other Business/Open Discussion
2. **Multiple race analysis discussion for CiNA research network**
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| **Next Meeting – April 26, 2022, 1:30pm EST** |