|  |  |  |
| --- | --- | --- |
| **Research & Data Use Steering Committee**  **August 24, 2021** | | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Attendance** | | | | | | **Members Present:**  Jeff Dowden (co-chair)  Heather Zimmerman (co-chair)  Sarah Nash | Lorraine Shack  Chris Johnson  Maggie Gates | Angela Meisner  Anne Noone  Manxia Wu | Keisha Musonda  Deb Hurley  Xiaocheng Wu | **NAACCR Staff Present:**  Recinda Sherman | | | |
| **AGENDA ITEM** | **ACTION/FOLLOW-UP** | |
| 1. Roll – Heather/Jeff 2. **Approval of May minutes** 3. **Call for new agenda items/any other business** 4. **Questions on Short Updates?**  * Jim Hofferkamp will give an update at the September meeting regarding date fields and how they are used by researchers. * Recinda will be meeting with the Data Assessment/Fit for Use group soon. * Possibly have Castine at the next meeting to give an update on VPR. * Recinda sent out the current list of groups and members under RDU. | * July minutes were approved. | |
| 1. Board Liaison Update   No update. |  | |
| 1. Items for Communications SC – Heather/Jeff  * The Communications SC has requested RDU look over their area on the NAACCR website for any changes needed. | * Recinda, Jeff and Heather will meet regarding how to approach the RDU content on the NAACCR website. * Recinda will invite Wu to the next CiNA Network meeting. | |
| 1. Monthly RDU Workgroup update: 2. None this month |  | |
| 1. DaRT System Go Live Update – Recinda   The consenting process of the DaRT System had some issues and is not currently working as intended. |  | |
| 1. Journal of Registry Management Submissions – Recinda   The call for papers has been extended to August 31st andhave been requested via listserv. |  | |
| 1. Update on NAACCRF RDU Work plan – Heather/Jeff   The task force/work groups under RDU was reviewed. | * Look for a co-chair for the CiNA Editorial Work Group. * Recinda will email Wu and Bozena about adding someone to the Data Confidentiality & Security Work Group. * Anne will look for Geographic, Spatial and Demographic Data Work Group. * Ask Robert to give update on IRB Work Group at November meeting. * NAACCR Talks Work Group needs members. * Recinda will reach out to Myles regarding beefing up the reivews. * Need updates from Dave for the Synthetic Dataset Work Group. * Decide whether to have VPR * CiNA Research Network | |
| 1. Other Business/Open Discussion 2. **Metrics** – A draft list of several outcome and process metrics was reviewed.  * Link each metric to specific goals and objectives. * Metrics could be a good indicator of areas of opportunity. |  | |
| **Next Meeting – September 28, 2021, 1:30pm EST** | | |