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| **Research & Data Use Steering Committee****August 24, 2021** |
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| **Attendance**  |
| **Members Present:**Jeff Dowden (co-chair)Heather Zimmerman (co-chair)Sarah Nash | Lorraine ShackChris JohnsonMaggie Gates | Angela MeisnerAnne NooneManxia Wu | Keisha MusondaDeb HurleyXiaocheng Wu | **NAACCR Staff Present:**Recinda Sherman |

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| **AGENDA ITEM** | **ACTION/FOLLOW-UP** |
| 1. Roll – Heather/Jeff
2. **Approval of May minutes**
3. **Call for new agenda items/any other business**
4. **Questions on Short Updates?**
* Jim Hofferkamp will give an update at the September meeting regarding date fields and how they are used by researchers.
* Recinda will be meeting with the Data Assessment/Fit for Use group soon.
* Possibly have Castine at the next meeting to give an update on VPR.
* Recinda sent out the current list of groups and members under RDU.
 | * July minutes were approved.
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| 1. Board Liaison Update

No update. |  |
| 1. Items for Communications SC – Heather/Jeff
* The Communications SC has requested RDU look over their area on the NAACCR website for any changes needed.
 | * Recinda, Jeff and Heather will meet regarding how to approach the RDU content on the NAACCR website.
* Recinda will invite Wu to the next CiNA Network meeting.
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| 1. Monthly RDU Workgroup update:
2. None this month
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| 1. DaRT System Go Live Update – Recinda

The consenting process of the DaRT System had some issues and is not currently working as intended.  |  |
| 1. Journal of Registry Management Submissions – Recinda

The call for papers has been extended to August 31st andhave been requested via listserv.  |  |
| 1. Update on NAACCRF RDU Work plan – Heather/Jeff

The task force/work groups under RDU was reviewed.  | * Look for a co-chair for the CiNA Editorial Work Group.
* Recinda will email Wu and Bozena about adding someone to the Data Confidentiality & Security Work Group.
* Anne will look for Geographic, Spatial and Demographic Data Work Group.
* Ask Robert to give update on IRB Work Group at November meeting.
* NAACCR Talks Work Group needs members.
* Recinda will reach out to Myles regarding beefing up the reivews.
* Need updates from Dave for the Synthetic Dataset Work Group.
* Decide whether to have VPR
* CiNA Research Network
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| 1. Other Business/Open Discussion
2. **Metrics** – A draft list of several outcome and process metrics was reviewed.
* Link each metric to specific goals and objectives.
* Metrics could be a good indicator of areas of opportunity.
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| **Next Meeting – September 28, 2021, 1:30pm EST** |