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| **Research & Data Use Steering Committee****April 27, 2021** |
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| **Attendance**  |
| **Members Present:**Jeff Dowden (co-chair)Sarah Nash (co-chair)Maggie GatesXiaocheng Wu | Manxia WuChris JohnsonLorraine Shack Angela MeisnerHeather Zimmerman | Brenda HoferDeb HurleyKeisha MusondaSusan Gershman | **NAACCR Staff Present:**Recinda Sherman |

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| **AGENDA ITEM** | **ACTION/FOLLOW-UP** |
| 1. Roll
2. **Approval of March minutes**
3. **Call for new agenda items/any other business**
4. **Questions on Short Updates?**
 | * March minutes were approved.
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| 1. Workgroup update: Population Denominator Workgroup – Mandi Yu/Chris Johnson

Chris and Mandi provided an overview of the census tract populations by single-race/ethnicity estimates, and the plan the workgroup has developed for implementation. The presentation discussed desired data properties, known previous efforts and technical issues. The final method decided upon, which will be demonstrated at the 2021 NAACCR Summer Forum was a hybrid of:* W&P and NCI method to explicit distribution of 2+ races and Other-race while adjusting SF’s April 1st to Vintage’s July 1st.
* Postcensal forecast: W&P’s demographic models for stable counties and Idaho ACS growth method for rapid changing counties
* IPUMS crosswalks that map 2000 census tract populations to 2010 Census geography – allows deeper mappings by age and/or gender.

A coordinated NAACCR Talk at the Summer Forum will provide additional technical details as well as demonstrate how to incorporate the estimates. Discussion about the estimates let to discussion of the ongoing issues surrounding differential privacy—which is on the Workgroup Agenda for future.  | * Recinda will send the presentation to committee members.
* Recinda will add a NAACCR Talk to the list of presentations later in the year.
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| 1. Board Liaison Update

Lorraine shared that a presentation was given regarding a gap analysis for registries. This presentation will also be provided to all committees. Specifically funding gaps and the potential for increase with the Biden administration as well as risks such as AI. Digital Bridge approval was highlighted which supports the transfer of data to and from public health agencies. Lorraine also confirmed she shared the writing committee efforts with the Board. |  |
| 1. Items for Communications SC – Sarah/Jeff
* Recinda has the following items being released in May:
	+ DARTS and CiNA Explorer were supposed to be release in April but have been pushed back to May due to some technical issues.
	+ CiNA Monograph being released in May. Regular schedule
	+ Research Network.
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| 1. NAACCR Strategic Management Plan Update
2. **SMP Update: Member feedback – Sarah/Jeff**

A Town Hall was held by all the steering committee chairs. Sarah presented the RDU goals and objectives to the membership and received some questions, including a comment that people need to understand that data use includes surveillance, not just research. The RDU goals and objectives were approved by the NAACCR Board. 1. **Review current WG/TF list and workplan – Sarah/Jeff**

Need to identify something we can measure to communicate to the membership the progress of working towards our goals and objectives. There will be a metric dashboard updated annually. Recinda gave an overview of the current list of workgroups and task forces under RDU.  | * Sarah will send out the current workgroup/task force list, workplan and suggested format for metrics.
* Committee members should consider possible measureable goals that can be a part of a metrics dashboard.
* Discuss measurable goals and list of workgroups/task forces at next month meeting.
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| 1. Research: What could be done versus should be done? – Recinda
2. **Taskforce update**

RApR would like guidance on how to determine what type of research is appropriate for CiNA data. Currently the following 3 steps are used:* Verify via CV that they are bonefide researchers and one PI is a NAACCR member.
* Scrutinize the methodology.
* Assess how appropriate it is to answer the research question with CiNA data.
 | * All agreed the process of formalizing how to determine if the research is appropriate be developed by the CiNA Research Networking Work Group.
* The process decided upon will then be presented to the group.
* Whatever is formalized will be included in the CiNA overview.
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| 1. CiNA Research Networking Work Group – Sarah/Recinda

Last month there was a vote on how to create new workgroups and taskforces. There is a new work group the CiNA Research Network Work Group that will be looking for topics to collaborate on a national level CiNA work. The group has met once and is in need of a permanent chairperson. This group would have oversight when a topic is identified for a paper project. Currently there are 3 papers ready to move forward: Overview of CiNA Research File, Rare Cancers looking at a new variable that will be added to CiNA and Area Based Social measures describing limitations and strength of using CiNA. 1. Retroactive approval and update
2. Rubberstamping
 | * The group voted unanimously to approve the formation of the CiNA Research Networking Work Group.
* Let Recinda or Hannah know if interested in this group and/or working on the papers listed.
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| 1. Other Business
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| **Next Meeting – May 25, 2021, 1:30pm EST** |