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| **Research & Data Use Steering Committee**  **March 23, 2021** | | | |
| |  |  |  |  | | --- | --- | --- | --- | | **Attendance** | | | | | **Members Present:**  Jeff Dowden (co-chair)  Sarah Nash (co-chair)  Maggie Gates | Manxia Wu  ChrisJohnson  Lorraine Shack  Anne Noone | Heather Zimmerman  HannahWeir  Keisha Musonda  Susan Gershman | **NAACCR Staff Present:**  Recinda Sherman | | | | |
| **AGENDA ITEM** | **ACTION/FOLLOW-UP** |
| 1. Roll 2. **Approval of January & February minutes** – Corrections were suggested. 3. **Call for new agenda items/any other business**    1. **Data publication group - Hannah** 4. **Questions on Short Updates?** | * Recinda will make corrections and redistribute minutes to the group. |
| 1. Board Liaison Update – Lorraine   No update. |  |
| 1. RDU Chair Updates – Jeff/Sarah 2. **Upcoming transitions**   Sarah has been elected to the NAACCR Board. Heather Zimmerman from Montana will become the new co-chair to replace Sarah in June. Heather has been involved in the committee discussions.   1. **Proposal: Vote to approve on creation of new WG/TF?**   RDU would like to commit to creating protocol regarding any new work group that is suggested. The group would vote on the formation of any new work groups. This will help prioritize the work of the committee. | * All voted to approve the proposal to vote on any creation of new work groups or task forces. |
| 1. Items for Communications SC – Sarah/Jeff  * Sarah did discuss with Nan the suggested items raised at the last meeting. A process has also been put in place for future updates. * Sarah is working with Susan on the Steering Committee Corner for the NAACCR Narrative. |  |
| 1. NAACCR Strategic Management Plan Update 2. **SMP Update – Sarah/Angela**   A townhall was held with all steering committee chairs, Randi Rycroft and NAACCR membership. The discussion was regarding the next SMP and presented all the proposed goals/objectives for each steering committee. The recording of the town hall will be available on the NAACCR website. The draft goals and objectives are open for public comment through April 2, 2021. After feedback is received, the SMPs will be presented to the NAACCR Board for approval in April.   1. **Work plan update over the next few months – Jeff/Sarah**   Need to look at goals and objectives created to begin work on creating our work plan and assigning tasks to work groups/task forces. |  |
| 1. Workgroup update: Certification/CiNA - Recinda   There are some issues with certification and the Call for Data process.   * There are conversion issues with older/newer data and compatibility between US and Canada regarding them using TNM instead of staging data. This has impacted the work on the CiNA monograph which is still being prepped. Should be available by the end of May. * Registries were concerned about completeness for 2018 due to our own internal 2018 cancer surveillance changes. * There are also preemptive concerns regarding 2019 data due to the impact of COVID on staffing and other issues regarding the pandemic. * 2019 and 2020 will require considerable thought on to certify and present the data. A group has been formed to address these issues. * Another issue being discussed is regarding how we are looking at death clearance. It was discovered some registries did link and start the death clearance process, both in terms of follow-up for appropriate survival and case ascertainment, but did not complete it. Due to this, additional questions were added to the Call for Data materials. We are trying to identify thresholds for identifying other problems with the DCO process. At this point the committee did not feel we could penalize Canadian registries that do not have access to the cause of death data. There will be some registries not certified due to the fact they have no DCOs. * The goal moving forward is to create more transparency and standard. |  |
| 1. Research: What could be done versus should be done? 2. **Do we need a taskforce to address this question?**   Recinda gave an overview of what RAPPR does and how the applications for CiNA data usage are reviewed. Would like to consider a higher level group to create a set of questions that would help make decisions as to whether or not to approve a project. More difficult are geospatial studies and variables collected that have some issues with data collection. Chris suggested one way would be to include NAACCR have a mandatory role in reviewing the manuscripts. | * All agreed the emphasis will be on data use as opposed to restricting use. * It was decided to find somebody to lead the task force and come up with guidance around this issue. If we are unable to find a lead person this will be pursued by the steering committee. |
| 1. Other Business 2. **New Business Data publication group – Hannah**   Hannah presented an overview of the work group being suggested. Angela thought this may be a good place to link with the Professional Development Committees Member Ambassador Program and get new members using the data.   * Purpose:   + Promote utilization of CiNA data, and   + Evaluate new uses of the data before incorporating into CiNA products * History: Data Evaluation and Analysis Committee (DEAC). Recinda pointed out the DEAC group wrote most of the papers and the new group would oversee which papers to pursue and have their own set of authors. * Possible papers:   + Description of CiNA     - Data sources, data standards, evaluation and products     - RDU steering committee member or designees   + Incidence of rare cancers (incorporate in Volume I)     - SEER\*stat site/hist codes available soon     - Work group members have been identified * Identify lead and members for new RDU writing work group | * It was decided to find some to chair the work group and discuss further at the next meeting. |
| **Next Meeting – April 27th, 2021, 1:30pm EST** | |