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| **Research & Data Use Steering Committee****February 23, 2021** |
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| **Attendance**  |  |  |  |  |
| **Members Present:****Jeff** Dowden (co-chair)**Sarah** Nash (co-chair)**Maggie** Gates**Manxia Wu****Annie Noone** | **Brenda Hofer****Chris Johnson****Deb Hurley****Angela** Meisner**Lorraine** Shack  | **Xiaocheng** Wu**Heather** Zimmerman**Hannah Weir****Kathy Cronin****Keisha** Musonda | **Guests:****Marty Krapcho****Rick****Don** | **NAACCR Staff Present:****Recinda** Sherman |

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| **AGENDA ITEM** | **ACTION/FOLLOW-UP** |
| 1. Roll
2. **Approval of December minutes**
3. **Call for new agenda items/any other business**
4. **Questions on Short Updates?**

The restructuring of the CaRI database is complete and would like feedback.  | * Submit any feedback on the CaRI database to Recinda.
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| 1. Board Liaison Update – Lorraine -- No update.
 | * Kevin is unable to attend meetings.
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| 1. Items for Communications SC – Sarah/Jeff
* Chris shared that the tool designed to read & write NAACCR XML V21 files using SAS is updated and there will be a NAACCR Talk describing how to use it.
* We need a point person to pass items onto the Communications SC.
 | * Recinda will follow-up with the Communications Committee on the tools Chris shared and include Angela.
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| 1. NAACCR Strategic Management Plan Update
2. **Vote on SMP Goals/Objectives**

Jeff presented the different options for the SMP Goals which have been slightly refined but no major content was changed. The specific tasks and activities to achieve the goals and objectives will be done next. There was considerable discussion regarding the two options and the benefit of both. | * The group voted to go with option 2 (streamlined, strategy heavy version) of the SMP and will present this to the board.
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| 1. Workgroup update: Security and Confidentiality – Liz Ward

The group has completed the summary report of the survey sent out to registry directors a year ago. It is such a broad topic there have been challenges in setting priorities. Areas have been identified that overlap with the VPR and efforts are being coordinated with Castine who is a member of this group. This report will be sent to this group for review and comment at the next meeting. It will then be forward to S&RD and to the board after their review.  |  |
| 1. Demo of NAACCR Explorer System – Recinda/IMS

This will be replacing Fast Stats. Marty gave an overview and demonstration of the site. Currently it is just the 5-year rates by year and correlates with the most current CiNA. Trends from the Annual Report to the Nation will also be available.. Incidence and survival will be added in the future. | * Send any feedback to Recinda via email.
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| 1. NAACCR Talks
2. **Need suggestions for January onwards: training/education and research topics people would like to see?**
* Heather elaborated on a talk that will be done regarding a rate stabilization tool that calculates rates to the county or census tract level. It is designed to get the most out of small amounts of data and small areas.
* Jovanka Harrison has suggested there be a talk on how COVID has impacted registry operations including data quality timeliness of reporting.
* Hannah suggested something on how the DCOs could be resolved between states now that we have some evidence of their impact on incidence data, particularly in the oldest age groups.
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| 1. Other Business
2. **Research: could be done versus should be done?**
 | * This will be moved to the March meeting
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| **Next Meeting – March 23, 2021, 1:30pm EST** |