

NAACCR Annual Business Meeting Minutes

Pittsburgh, Pennsylvania

June 6, 2018

1. Call to Order, President's Welcome, and Report

Antoinette Stroup

Written materials were offered to those attending as they entered the meeting. President Antoinette Stroup welcomed everyone and called the meeting to order at 8:21 AM local time. An electronic voting system was utilized. A quorum was tallied and verified.

2. Approval of Minutes From 2017 Meeting

Antoinette Stroup

No comments or corrections were given for the 2017 meeting minutes. A motion was made to approve the minutes as written. The motion was seconded. No oppositions were voiced the motion was approved.

ACTION: The 2018 Business Meeting Minutes were approved as written.

3. Election Results and Destruction of Ballots

Antoinette Stroup

Kyle Ziegler was unable to attend. Nan announced that Wendy Aldinger from Pennsylvania Cancer Registry, Meisner from New Mexico Tumor Registry, and Randi Rycroft from Colorado Central Cancer Registry were elected to fill the 3 Representatives-at-Large positions. Frank Bosco is President-Elect. Nan thanked all those who ran and all those who give their time on NAACCR committees.

a. **Destruction of Ballots**

Nan motioned for the destruction of the election ballots and it was seconded. There were none opposed to the motion and it was carried.

ACTION: The election ballots were destroyed.

4. Highlights and Accomplishments

Betsy Kohler

- Betsy directed attendees to the program for accomplishments in the past year. She shared the highlights of the extensive list in the business meeting report and asked the group to take a minutes to look through the list of accomplishments.
- 2018 Implementation
- NAACCR will be working with Battelle on the Camp Lejeune project this year
- Please see 2018 Annual Meeting Report for additional details.

5. Status on Strategic Management Plan

Antoinette Stroup

Interested in priorities areas Find critical highlights please share with staff, if activities listed that you or staff are interested in contact committee chair. Nan thanked all members of groups who support and provide critical support.

Lori Koch will be joined by Winny Roshala as co-chair

Melanie Williams has agreed to chair communications.
Mignon Dryden and Frances Ross
Tom and Chuck Wiggins
Nan thanked the chairs for all they do in their role as chairs.

6. Steering Committee Updates and Committee Reports

Antoinette Stroup

Chuck urged everyone to view the Steering Committee reports provided to attendees for details on work being carried out in the NAACCR committees.

7. Treasure's Report

Maria Schymura

Maria Schymura, Treasurer, directed attendees to view the financial information in the hard copy packet and to see the NAACCR website for additional information. He mentioned that NAACCR had an operating budget of nearly two million with approximately 50% going directly to personnel costs. Approximately 63% of revenue comes from the U.S. Department of Health and Human Services with the largest expense being the Annual Meeting. There are five main grants/contracts that were overseen by the Executive Director.

Audit gave NAACCR a clean review low risk audit review.

Maria urged everyone to review printed materials for the extensive details provided.

8. Supports of All Kind

Antoinette Stroup

Nan listed funding sources of all types.

9. Nominations for Nominating Committee 2018-2019

Betsy Kohler

A chair and at least two others are needed. The following individuals were nominated and accepted: Jetty Alverson, April Austin, Sara Nash, and Stephanie Hill.

ACTION: The 2018-2019 nominating committee members were elected.

a. Appoint Nominating Committee Chair

Nan appointed Jetty Alverson as the chair and she agreed to serve in this role.

10. New Items from the Floor

Antoinette Stroup

No new items were raised.

11. Adjournment

Antoinette Stroup

The meeting adjourned at 8:43 AM local time.