

Standardization and Registry Development Steering Committee
August 27, 2020

Attendance			
Members Present: Lori Koch (Co-chair) Wendy Aldinger (Co-chair) Peggy Adamo Eric Durbin	Isaac Hands Deborah Hurley Sandy Jones Gary Levin	Rich Pinder Randi Rycroft Winnie Roshala Valerie Yoder	Board Liaisons Present: Mary Jane King
			NAACCR Staff Present: Lori Havener Jim Hofferkamp
AGENDA ITEM	DECISION	ACTION/FOLLOW-UP	
1. Roll			
2. Review minutes/action items from last meeting			
3. Discussion Items			
a. Data Standards and Data Dictionary Restructure – Lori/Isaac Several comments have been received over the years regarding the structure Data Standards and Data Dictionary database system. The current system is not that user friendly and we would like it more consumable for researchers. Would like to develop a new task force to develop criteria for a new database and identify resources to do the work. A proposal would then be developed and submitted within 6-months. Ideal members of the committee would be representative of the registries, vendors, researchers and possibly those outside the NAACCR community.	<ul style="list-style-type: none"> • Rich and Isaac volunteered to be members of this task force. 	<ul style="list-style-type: none"> • Suggestions for representation on the group: <ul style="list-style-type: none"> ○ Sandy will check with Joe from NPCR. ○ Lori will check with Fabian and RDU ○ Gary and Eric will check with his Cancer Informatics group. 	
b. 2018 Readiness Survey Results – Lori K./Wendy Mary Jane and Peggy gave an overview of the results. Lori suggested the appendix of original comments be removed and just summarize them.	<ul style="list-style-type: none"> • The next survey will be in March. 	<ul style="list-style-type: none"> • Mary Jane will remove the appendix and resend to S&RD chairs and Lori. • Lori will email Winnie and Wendy the survey pieces needed to finalize report. • Wendy and Winnie will work on the final report. • Final report will be approved by S&RD via email. 	
c. Canadian website – Mary Jane Stats Canada is building this and phase I (will include provincial training) will be done the end of September and phase II end of October. It is undecided yet whether the website will be public and if NAACCR will have any involvement with it. NAACCR is willing to participate if needed.			
d. Developing an Infrastructure for Disasters/Health Crisis Impacting Cancer Reporting Lori recalled this topic rose due to the COVID pandemic. Should something similar happens again we have a process to address issues. There was considerable discussion regarding how COVID data items were handled and how it might be done differently in the future.			

<p>e. Review SC goals and objectives – Lori K./Winny Lori and Winny are going to review what needs to be done and present to the group next month for discussion and finalization.</p>		<ul style="list-style-type: none"> • Next month's meeting will be devoted to working on the SMP. • Lori K. asked everyone in the group to review the S&RD site information and let her know of anything needing updated.
<p>f. Review SC charter – Lori K./Wendy</p>		
<p>g. Review S&RD SC website and send updates to Tyler</p>		
<p>h. Cancer informatics advisory group update – Eric/Gary Still working on a COVID statement from an informatics perspective. A report from a previous timeliness of data task force is being reviewed. The group plans to develop some new approaches to address the challenges indicated in the report.</p>		
<p>i. Case Adjudication TF report – Lori K. The name was changed to Interstate Case Ownership Task Force and 2 meetings have taken place. The group is currently reviewing what documentation has already been done.</p>		
<p>4. Other Business</p>		
<p>5. Tweet worthy for Communications SC</p>		
<p>6. Board liaison report</p>		
<p>Next Meeting – Thursday, September 24 at 12:00-1:30pm ET</p>		