

**Standardization and Registry Development Steering Committee  
February 27, 2020**

<b>Attendance</b>				
<b>Members Present:</b>	Deborah Hurley Mary Jane King Gary Levin Randi Rycroft Valerie Yoder	<b>Board Liaisons Present:</b>	Kevin Ward	<b>Guest:</b> Bobbi Matt Suzanne Schwartz
				<b>NAACCR Staff Present:</b> Lori Havener
<b>AGENDA ITEM</b>		<b>DECISION</b>		<b>ACTION/FOLLOW-UP</b>
<b>1. Roll</b> – Winny welcomed new members Valerie Yoder and Deborah Hurley.				
<b>2. Review minutes/action items from last meeting</b>				
<ul style="list-style-type: none"> <li>• Lori forwarded the Edits manual to the board and it has been approved.</li> </ul>				<ul style="list-style-type: none"> <li>• Lori will follow-up with Jim on whether the Edits Manual has been posted to the website.</li> </ul>
<b>3. Discussion Items</b>				
<b>a. UDS WG report – Suzanne S.</b>				
<ul style="list-style-type: none"> <li>• Many data items were discussed and approved including Phase 1-3 Radiation Treatment Modality to reinstate the 98 code.</li> <li>• Several SSDI changes were approved.</li> <li>• The Required Status Table in Chapter 8 was updated to make it more user friendly.</li> <li>• Need to improve education on the use of standard abbreviations was discussed.</li> <li>• Six data items were approved:               <ul style="list-style-type: none"> <li>○ AJCC API version current</li> <li>○ AJCC API version original</li> <li>○ Cancer Surveillance API version current</li> <li>○ Cancer Surveillance API version original</li> <li>○ Schema ID version current</li> <li>○ Schema ID version original</li> </ul> </li> <li>• In 2020 we are proposing maiden name be retired and replaced by birth surname.</li> <li>• There has been discussion on the need for a consensus on histology codes for solid tumor rules. SEER and CoC just announced there will be a histology code document regarding correct histology codes and which may need to be reviewed by registries.</li> </ul>				
<b>b. Death Clearance Manual Appendix I – Bobbi</b>				
Bobbi reviewed the 2018 new data fields that were added to Appendix I. The group will review the rest of the manual to see if any other updates are needed. Bobbi would like to reconvene the group to review the entire Death Clearance Manual. Jim has reviewed this document in regards to edits.		<ul style="list-style-type: none"> <li>• The S&amp;RD members felt it is time to review the entire Death Clearance Manual.</li> <li>• Bobbi volunteered to chair the new committee to review the manual.</li> </ul>		<ul style="list-style-type: none"> <li>• It was suggested Bobbi inform Jennifer Ruhl regarding any proposed SSDI and EOD values.</li> <li>• Bobbi will look into possible members to review manual.</li> <li>• Lori H. will look into setting up</li> </ul>

	<ul style="list-style-type: none"> <li>Highlight areas that have been revised and fix headers.</li> <li>No need for this to be reviewed by the board.</li> </ul>	meetings for the new review group.
<p><b>c. Standards Volume I TF charter – Winny/Lori K.</b> Lori reviewed the team charter created for the Standards Volume I Task Force. This task force will update Volume I to include XML Implementation and remove references to fixed width. There was discussion regarding registry data dictionaries and how items are assigned an ID.</p>	<ul style="list-style-type: none"> <li>The group approved the edits made to the document.</li> </ul>	<ul style="list-style-type: none"> <li>Lori H. will begin to identify potential members.</li> <li>Lori H. will take the question back to the XML group regarding assigning IDs for registry data dictionary items.</li> </ul>
<p><b>d. XML Standard update – Lori H.</b></p> <ul style="list-style-type: none"> <li>The XML data exchange document was updated. The group reviewed changes and additions made to the document.</li> </ul>		<ul style="list-style-type: none"> <li>Lori H. will forward the approved document to the board for approval.</li> </ul>
<p><b>e. Review SC goals/objectives – Winny/Lori K.</b> Winny reviewed the priorities and goals that resulted from the in-person Board &amp; Chair meeting. There was considerable discussion regarding the recommendation breaking up S&amp;RD be reassessed.</p>		
<p><b>f. Implementation Guidelines TF update</b> Lori H. reported Dan Curran and Jenna Mazreku will co-chair. The previous members have been contacted about joining this group. There will be representation from standard setters, vendors and central registries.</p>		
<p><b>g. Cancer informatics group update – Eric/Gary</b> Lori H. has distributed the questionnaire to members of the group and received responses. These have been forwarded to Eric and Gary for review.</p>		
<p><b>h. 2018 Readiness Survey</b> Two surveys have been conducted. The next survey will go out this spring, ideally mid-April.</p>	<ul style="list-style-type: none"> <li>It was decided to schedule an additional call for mid-March to review comments made regarding past surveys.</li> </ul>	<ul style="list-style-type: none"> <li>Lori H. will Doodle the group for best dates in March to meet regarding surveys.</li> <li>Lori H. will send out the past surveys for members to review and list suggestions/questions.</li> </ul>
<b>4. Other Business</b>		
<p><b>5. Tweet worthy for Communications SC</b></p> <ul style="list-style-type: none"> <li>Pending the final review of Appendix I, a revised version of, the NAACCR Death Clearance Manual will be released .</li> </ul>		
<b>6. Board liaison report</b>		
<b>Next Meeting – Thursday, March 26 at 12:00-1:30pm ET</b>		