

**Standardization and Registry Development Steering Committee  
December 12, 2019**

<b>Attendance</b>				
<b>Members Present:</b> Lori Koch (co-chair) Winny Roshala (Co-chair) Peggy Adamo	Eric Durbin Mary Jane King Rich Pinder	<b>Board Liaisons Present:</b> Isaac Hands	<b>Guest:</b> Liz Ward Jennifer Ruhl	<b>NAACCR Staff Present:</b> Lori Havener Jim Hofferkamp
AGENDA ITEM		DECISION		ACTION/FOLLOW-UP
<b>1. Roll</b>				
<b>2. Review minutes/action items from last meeting</b>				
<ul style="list-style-type: none"> <li>a. <b>XML will make revisions to the GitHub proposal and bring back for review.</b> This is included on the agenda and the proposal was distributed to the group.</li> <li>b. <b>2018 Readiness Survey results action items have been completed.</b> This is included on the agenda and feedback was received from the board.</li> </ul>				
<b>3. Consent Agenda (see items in Table 1 and go to SHARE Site for updates)</b>				
<b>4. Discussion Items</b>				
<ul style="list-style-type: none"> <li>a. <b>SSDI WG report – Jennifer Ruhl/Liz Ward</b> <ul style="list-style-type: none"> <li>• The group is meeting twice a month and currently working on issues surrounding questions from the Cancer and SSDI forums.</li> <li>• The 2020 update was posted in September. There were no code or code definition changes.</li> <li>• The 2021 updates are currently being worked on.               <ul style="list-style-type: none"> <li>○ Two SSDI's are being simplified resulting in significant changes and a conversion.</li> <li>○ The CS data will not be affected.</li> <li>○ AJCC and CAP have approved of these changes.</li> </ul> </li> <li>• 6 new codes are being added to SSDIs for clarification or to meet situations where no code currently applies.</li> <li>• 19 code descriptions are being added and 1 name change.</li> <li>• 13 proposed SSDIs are currently in field testing (200 participants) which will end on December 15. These results will be reviewed in January. If SEER chooses to go forward with the new SSDIs they will go to the SSDI group and then to the Mid-Level Tactical group.</li> <li>• A changes log is being maintained and available on the NAACCR website.</li> <li>• <b>With regards to the conversion it only relates to the Ovarian and Lung sites effective for cases 2018 and forward. Any cases for 2018 and forward will be using the new code structure.</b></li> </ul> </li> </ul>				
<b>b. Standards Volume I TF charter – Winny/Lori K.</b>				

<ul style="list-style-type: none"> <li>The charter is being developed and will be ready for review on the January call.</li> </ul>		
<p><b>c. XML WG proposal – Isaac</b> Isaac presented the revised proposal which added some clarification to the original proposal. GitHub is a way to easily provide the history of everything that goes on with software artifacts. The NAACCR website would still be the main landing page for the NAACCR community and everyone in the public. The group is discussing ways to present at the annual meeting and when to have another webinar regarding XML.</p>	<ul style="list-style-type: none"> <li>The revised proposal was approved.</li> </ul>	<ul style="list-style-type: none"> <li>Lori will forward to the board for review at their next meeting.</li> </ul>
<p><b>d. 2018 Readiness Survey</b></p> <ol style="list-style-type: none"> <li>July survey results summary sent via NAACCR ListServ on 11/21/19.</li> <li>Board agreed to delay next survey until Spring 2020 and SC should assess survey questions at that time with input from standard setting agencies on the 2018 data submissions.</li> </ol>		
<p><b>e. Cancer informatics group update – Eric/Gary</b> A charter has been drafted and sent to S&amp;RD co-chairs for review. There was a call regarding the composition of the group members. Eric has already received interest from 4 possible members. This will be a small advisory group. Eric presented at the Cancer Informatics for Cancer Centers meeting and there was support for the development of the Cancer Informatics group.</p>		<ul style="list-style-type: none"> <li>The draft charter will be presented to the S&amp;RD SC in January.</li> </ul>
<b>5. Other Business</b>		
<b>6. Tweet worthy for Communications SC</b>		
<b>7. Board liaison report</b>		
<b>Next Meeting – Thursday, January 23 at 12:00-1:30pm ET</b>		