

**Standardization and Registry Development Steering Committee
September 26, 2019**

Attendance		
Members Present: Winny Roshala (Co-chair) Peggy Adamo Eric Durbin	Sandy Jones Mary Jane King Rich Pinder	Board Liaisons Present: Kevin Ward Isaac Hands
NAACCR Staff Present: Lori Havener Jim Hofferkamp		
AGENDA ITEM	DECISION	ACTION/FOLLOW-UP
1. Roll		
2. Review action items from last meeting a. Volume V Revision TF Update Sandy is in the process of making modifications and reorganizing the document due to changes. The group will meet the next two weeks and hope to complete the document by the end of October. The document will come to the S&RD before it is forwarded to the board for approval. b. Interstate Data Exchange Guidelines Update This was approved by the board and has been posted to the website. NAACCR will do a webinar in December to give an overview on the guidelines and Interstate Data Exchange agreement.		
3. Consent Agenda (see items in Table 1 and go to SHARE Site for updates)		
4. Discussion Items		
a. XML WG report – Isaac <ul style="list-style-type: none"> • The group has been reviewing Volume I to determine how to include XML Implementation Guidelines. After much discussion the group feels Volume I needs to be rewritten. Volume I refers to fixed width file, columns and fixed width names; this will no longer be relevant when XML is implemented in 2021. This would eliminate the need for a standalone XML Implementation Guidelines document. • The XML group has suggested NAACCR create an organizational GitHub repository to keep all software/revisions and related documentation. 	<ul style="list-style-type: none"> • A task force needs to be formed for the rewrite of Volume I. 	<ul style="list-style-type: none"> • Isaac will have some discussions and update this group at the October meeting on the progress of the Volume I task force. • S&RD will need to write a task force charter, recruit a chair and members. • XML group will write up a GitHub proposal for this group’s review and approval at the October meeting.
b. Data Security and Confidentiality WG report – Liz/Recinda The focus of this group has been on the survey. The board discussed at their last meeting and provided feedback on the Registry Confidentiality and Data Security Practices survey. This survey might go out before the Call for Data. Isaac suggested Recinda get feedback from the newly formed Informatics group.		

<p>c. Edits WG – Jim</p> <ul style="list-style-type: none"> • Extensive testing was done on V18D and was posted September 4. Some issues have been identified that do not impact everyone. As opposed to providing a new version of the metafile, Elaine has suggested a patch be created that can be applied by the those who need or want the fixes. This is not ideal, but want to give registries the option. The Edits work group will discuss this today about how to approach the distribution of the patch. • Call for Data edits metafile has been posted. • Developed a draft edits metafile for the Interstate Data Exchange. Some testing on this will be done after Call for Data. 		
<p>d. 2018 Readiness Survey results Winnie presented slides on highlights of the July readiness survey results. Comparisons showed improvement on the number of 2018 cases received and processed. Five registries answered “don’t know” to when they anticipate distributing the V18 Edits Metafile for 2018 cases. A new question was added regarding the software capability of accepting and processing NAACCR XML from reporting facilities. 45% (19) said they could accept XML and of the 19 yes responses, 15 said they could also process XML.</p>	<ul style="list-style-type: none"> • The next survey was set to be released in October/November during the Call for Data. It was decided the next survey should be issued in December/January. 	<ul style="list-style-type: none"> • Discuss at the next meeting how we can reach out to registries that may need help.
<p>e. Update on Cancer Informatics group Documents are still being developed and Eric hopes they will have them complete for the CiCC4 meeting.</p>		
<p>5. Other Business</p> <p>a. Rich shared with the group in the future he hopes to work on mandates that have to do with survival.</p>		
<p>6. Tweet worthy for Communications SC</p>		
<p>7. Board liaison report</p>		
<p>8. Next Meeting</p>	<p>Thursday, Oct. 24, at 12:00-1:00pm ET</p>	