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| **Item #** | **Topic and Notes** |
| **01** | **Welcome and Roll Call, new Board Liaison, Angela Meisner, MPH**Tyler Scott, Katie Dahlquist, Angela Meisner, Chandrika Rao, Melanie Williams, Dan Curran |
| **02** | **Review Minutes and Action Items** Minutes were approved. |
| **03** | **NAACCR Narrative** * **Changing the publication schedule to better accommodate the NAACCR annual conference**

In March we revised the schedule of the NAACCR Narrative. It was brought to our attention the timing of the spring edition was difficult due to the NAACCR Annual Meeting preparation. The spring publication should be moved to April. |
| **04** | **Communications Plan Review*** **Appendix A – Narrative Schedule (see above)**

Melanie will revise the schedule, send to the group and discuss with Monica and Charlie. |
| **05** | **Social Media Survey*** **Review of results**

The 214 responses received regarding social media use and professional networking responses were reviewed. The Melanie shared the results with the Chair Committee and Board in Vancouver. An overwhelming amount (94%) said they prefer the ListServ to receive news and updates. A graph of how many social networks respondents had an account with. Flicker was discussed as not being used much, but it is a place NAACCR uploads pictures so everyone has access to them. 77.6% have Facebook accounts, but they do not necessarily use it for work purposes.* **Next Steps**
	+ Convert the survey results into an article for the NAACCR Narrative.
	+ Tyler will look at the metrics of activity for the NAACCR website.
	+ Promote social media items through ListServ.
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| **06** | **Monthly Promotional Item(s)*** **July tweet from the Standards & Registry Development SC**
* **Anything for August? Call for Data Resources?**
	+ We are in a waiting for the details on two promotions.
	+ Would like to hear more from other committees.
	+ Angela will approach the Research and Data Use committee, as well as the NAACCR Board, regarding information to share.
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| **07** | **Other Business*** **Next Communications SC Meeting**

Wednesday, August 21, 2019, 9:30 AM - 10:30 AM CDT |