

Minutes—Approved on June 6, 2018 Meeting
NAACCR Institutional Review Board Biannual Meeting
October 13, 2017
11:30 AM ET, 10:30 AM PM CT, 9:30 AM MT, 8:30 AM PT
Call-In Info:
Toll free number: 1-877-953-0411
Passcode: 9206148

1. Welcome & Report from the interim Chair Vivien Chen

Members Present:

Vivien Chen
Paula Cohen
Ron Dewar
Ann Marie Hill
Cynthia O'Malley
Kieu Vu
Iris Zachary

NAACCR Staff:
Recinda Sherman

2. Minutes from April 28, 2017 Vivien Chen/Recinda Sherman

No comments or suggestion. Cynthia moved to accept the minutes as presented. Paula Cohen seconded the motion. Minutes were approved.

3. IRB Membership Vivien Chen/Recinda Sherman

Brie Stoianoff has a serious illness in the family and is unable to maintain position on IRB. This leaves 1 position still open; Cynthia, Vivien, Jack and Ron would like to retire/move off. Note: All current members are up to date on certification.

Vivien welcomed new members. Paula Cohen introduced herself again—a retired community health center executive director with many years of California hospital experience. She was recruited by Cynthia. Cynthia reiterated that Paula brings a tremendous amount of community experience from the rural health perspective. Paula is also on the board of Cancer Resource Center for a local county. She is the NAACCR IRB Community Representative.

Mei-Chin Hseih was unable to be on the call, she is currently at the Louisiana Cancer Registrars Association annual meeting. In her absence, Vivien introduced Mei-Chin. Mei-Chin has been involved in cancer registries from all angles including data collection and operations, administration and research. She just received her PhD in Biostatistics. She was recruited by Vivien.

Kieu Vu from Colorado introduced herself. She is currently a data analyst with the central registry. She actually started with the Colorado registry years ago and worked for a number of years before moving into BRFSS and the epi program at the state. She has recently returned to the registry. Although Jack was not here to speak on her behalf, she was recruited by Jack Finch who had sent a detailed email of support previously.

Ann Marie Hill agreed to stay on for one more term, until Dec 31, 2019. Ron Dewar is still working to find a Canadian replacement.

The Board discussed the inclusion of sponsoring organization members on the board. Vivien feels the conflict of interest seems low, and their involvement may enrich the board. Cynthia thinks it might improve applications as researchers from sponsoring organizations are heavy users of CiNA. Recinda described how the RApR Workgroup works—with sponsoring members organizations on the workgroup and any member merely recuses themselves from review/vote for any proposal they may be on.

Vivien would like to have more committee member involvement and would like members to potentially review and provide recommendations on applications.

Vivian thanked everyone for their willingness to serve on the board.

4. Updating Forms/On-line Forms Recinda Sherman

Recinda briefed members on the move to an automated, on-line submission system for all CiNA access coordinated with the NAACCR VPR-CLS projects. The CiNA access/NAACCR IRB portion was not as high priority as the Call For Data automated process. Recinda anticipates a beta system by the next call.

5. Actions before April 2018 call:

- Reach out individual and recruit new members. Vivien will reach out to leadership at ACS and NCI for member suggestions.
- Recinda will confirm with Executive Office, and NAACCR Board if needed, of plan to 1) actively recruit representatives from Sponsoring Members Organizations; and 2) the plan to have IRB members review and recommend applications to the Chair/Vice-Chair.
- Paula Cohen will re-send Recinda her CV.
- Ron Dewar will find Canadian replacement
- Recinda will follow up on getting presentations on our next call: VPR-CLS system (Castine), Common Rule (Dennis), and how RApR operates (Wu)

6. Manuscript Reviews since April 28, 2017 Recinda Sherman

IRB Application No.	Manuscript Title	Notes
13-01	Incidence and survival of fallopian tube carcinomas: A population-based analysis from NAACCR (Trabert)	
13-02	Breast, ovarian and endometrial cancer incidence trends in relation to declining menopausal hormone therapy use in the United States (Yang)	
16-07	The changing face of gastric cancer in the US: Rising incidence of noncardia cancers among non-Hispanic whites (Anderson)	

7. Projects requesting additional years of data since April 28, 2017 Recinda Sherman

IRB Application No.	Project Title	Notes

15-05	Testicular cancer in men aged 50 years and older	
16-03	Incidence of hepatocellular carcinoma and intrahepatic by racial/ethnic group in US (McGlynn)	
16-06	Geographic patterns in lung cancer incidence in US (Lewis)	

8. Expedited IRB Reviews since April 28, 2017

IRB Application No.	Project Title (PI)	Approval Date
16-05	The Affordable Care Act and cancer stage at diagnosis (Han)	5/13/2017
16-14	Determining the extent of the head & neck cancer outcome disparity in Appalachia (Weed)	6/8/2017
17-02	Disparities in breast cancer subtype and staging in the Mississippi Delta Region (Zahnd)	6/8/2017
17-04	County-level variations and factors contributing to variations in receipt of curative-intent surgery for early-stage, non-small cell lung cancer (NSCLC) in US	6/9/2017
17-05	Breast cancer subtypes in US women by place of birth (Jemal)	7/12/2017

9. Expedited IRB Reviews pending:

IRB Application No.	Project Title (PI)	PI	Notes
17-01	Recalibrating NHIA	Boscoe	No longer pending; Exempt from IRB; approved as Primary Use of data by NAACCR/Workgroup
17-07	Circadian disruption and cancer incidence US (Caporaso)	Pending; waiting for IRB forms from researcher	

10. Annual monitoring compliance since April 28, 2017

IRB Application No.	Project Title (PI)	Notes
05-13	2006-Cutaneous malignant melanoma (CMM): Differences in epidemiology between U.S. adults and children, 1995-2002 (Paddock)	Due July, Pending
07-05	Projecting estimates of cancer incidence for every US state both spatially and temporally	Due OCT
13-01	Ovarian cancer mortality and survival trends in relation to changing patterns of menopausal hormone therapy in US (Trabert)	Due NOV
13-02	Trends of hormone related-female cancer incidence in relation to changing patterns of menopausal hormone therapy in US (Yang & Sherman)	Due NOV
13-09	The burden of cancer in the US by race/ethnicity (Lortet-Tieulent)	Due April; pending
14-02	Comparison of latitude gradients for testicular cancer & remaining cancer in Australia and the US (Baade)	closed
14-03	Geographic clustering of invasive melanomas in US (Gimotty)	Due June; pending
14-08	Demographic and regional/state variation in DCIS and early stage breast cancer incidence and treatment (Jemal)	closed
14-10	Examining cancer disparities in the Philadelphia Metro Area (NY, Penn, DE) (Henry)	Due NOV
15-05	Testicular cancer in men aged 50 years and older (Ghazarian)	Due OCT
15-06	Assessing the relationship between rural-urban residence & cancer using the NAACCR urban-rural indicator codes (Henry)	Due July, pending
15-10	Rates of Cancers among Children and Young Adults in the United States (Shiels)	Due OCT
15-11	The association between the incidence of chronic lymphocytic leukemia among adults in the US and rural-urban residence (Oancea)	Due OCT
15-14	Socioeconomic status and variation in laryngeal cancer stage at diagnosis and survival: a cross-country comparison (Kumar & McDonald)	Due May, pending
16-01	Trends in Incidence Rates of Biliary Tract Cancers by Age Group and Cancer Site among Adults in North America (1999-	Due May, pending

	2013) and Associations with Trends in Obesity Rates (VanDyke)	
16-03	Incidence of hepatocellular carcinoma and intrahepatic by racial/ethnic group in the United States (McGlynn)	Due OCT
16-04	Imputing missing HER2 Status in CINA file (2010-2013) (Howlader)	Due OCT
16-06	Geographic patterns in lung cancer incidence in US (Lewis)	8/14/2017
16-07	Age- and Subsite-Specific Trends in Incidence of Gastric and Esophageal Cancers in North American Adults (Carmargo)	Due OCT
16-08	Forecast of trends in esophageal and gastric cancer in the United States through 2030 (Petrick)	Due NOV
16-09	Analysis of cancer among transsexual and intersex patients in the U.S. using national surveillance data (Ward)	Due NOV

11. Complete list of (active and terminated) CINA Projects (separate attachment)
12. Next call – tentative 2nd Friday in April. April 13th, 2017; 8:30 am PST,9:30 MST,10:30 CST; 11:30 EST
13. New Business: Vivien suggested we get guest speakers on our Biannual Calls. Current topics might include an overview of the VPR-CLS system (Castine), Common Rule (Dennis), and how RApR operates (Wu)
14. Vivien thanked everyone for attending and closed the meeting.