

NAACCR Professional Development Steering Committee
AGENDA

Thursday, Sept. 28, 2017
8:30 am PT; 11:30 am ET

Toll Free # 877-953-0411

Participant Passcode: 9206148

1. Welcome, Roll Call
Present: Jim, Michelle, Katheryne, Deirdre, Maria, Frances, Mignon, Angela
2. Approval of Minutes from Aug. 24th meeting; minutes were approved with one small change.
3. Update on Survey Course:
 - a. Data Quality and Completeness:
Recinda is working on the audio and will complete script and record by end of Sept.
 - b. Registry Development
Recinda Sherman will do script and voice over by the first week of Oct.
 - c. Survival
Recinda Sherman will do script and voice over by the first week of Oct.
 - d. Cancer Informatics

Isaac Hands will be creating the presentation instead of Eric. He will not be able to complete this until November, probably.
 - e. Betsy's presentation still needs to be re-recorded.
4. LMS Update: A short survey for current users to assess areas in which NAACCR can create a video demo/tutorial has been sent out. Participants were given until the end of Oct. to reply.

Before doing a *Highlights on the NET* ListServ each month, Angela said they were going to look at the feedback from the survey. She also mentioned that she had sent out an email about the NAACCR Talks, and she was working on making a login to the LMS easier for groups.
5. IT Forum Update and Next Steps: Michelle reported that her contact at Pitt was very supportive of the hack-a-thon idea and was setting up a meeting with her colleagues to determine if Pitt could be the host venue. They seem willing to host it at little or no cost, but this is not a firm commitment yet. The Board also seems interested in pursuing this activity; Isaac Hands suggested contacting vendors to see if they would donate toward the prizes. Michelle said that we would still need NAACCR's help and volunteers for advertising and other logistics.

6. Other Recruitment & Retention Discussion – Jim agreed to contact Ann Griffin and see how NAACCR could help add audio to her presentation and add it to the LMS.

Jill was not on this call. She had agreed to resume efforts to hold a roundtable discussion at the Pittsburg Annual Conference, with central registry leaders who are also university faculty members, to discuss ways to engage and involve students in cancer registry careers. Mignon said she would contact Jill to follow up on this idea.

7. Frances reported that Lori Koch had asked for more discussion and assistance from NAACCR at the recent Board/Chair meeting on the issues of recruitment and retention of CTRs. We as a committee have discussed the barriers and challenges several times, and it seems to be a chronic problem with no simple solution or single approach. Frances suggested trying to broaden the conversation and reach out to Human Resources professionals who may have specific methods or knowledge about R&R, in general. It was repeated that we should reach out to Lori Swain at NCRA to see if our committee could partner with NCRA on these registrar recruitment and retention efforts. Maria asked about an earlier idea of creating a presentation that any state or central registry could use, targeted to HIM students. Frances agreed to find or create something suitable along these lines.

8. The work group developing Policies and Procedures for student submissions to the Annual Conference has a call later this week. They are very close to having a document ready for the Board.

Mignon reported that, at the Board/Chair call, the Board acknowledged how busy everyone is and that members are getting constant appeals to volunteer or contribute to some work effort. Preparing for the 2018 changes has required enormous efforts on the part of everyone in cancer surveillance: standard setters, registrars, central registry leadership, and NAACCR. Mignon again thanked the members of this committee for all of their work and participation on behalf of NAACCR. Lastly, Mignon recalled an email from Linda Bloschies of Vermont, suggesting topics for the LMS and seeking help with the Call for Data. Mignon agreed to reply to her and thank her for her ideas and suggest that she contact her counterparts in nearby, similar-sizes registries.

The next meeting is October 26th.