

**Standardization and Registry Development Steering Committee  
May 25, 2017**

<b>Attendance</b>			
<b>Members Present:</b> Randi Rycroft (chair) Carol Kosary Gary Levin Lori Koch Mary Jane King Rich Pinder	<b>Board Liaisons Present:</b> Eric Durbin Heather Stuart-Panko Winnie Roshala	<b>NAACCR Staff Present:</b> Lori Havener Jim Hofferkamp	<b>Guests Present:</b> Denise Warzel Gwen Deen Isaac Hands

<b>AGENDA ITEM</b>	<b>DECISION</b>	<b>ACTION/FOLLOW-UP</b>
<b>I. Review Action Items:</b>		
<b>II. Consent Agenda Items:</b> a. ROAG b. Health IT AG c. EHR Reporting and Volume II Harmonization TF d. Physician Reporting WG and/or MU Stage 3 e. TNM Consolidation TF f. Volume V Revision TF g. XML Data Exchange WG		
<b>III. Discussion Items</b>		
<p>a. <b>NCI caDSR:</b> Denise Warzel presented the work that has been done to include the NAACCR Standards Volume II content in the NCI caDSR. This work stopped with Standards Volume II Version 12.1. Denise inquired whether NAACCR was interested in starting this work back up to add Version 16.</p> <p>As we move to XML, Denise mentioned that in addition to the data item name they could add the XML tag.</p>	<p>The S&amp;RD SC agreed to work with NCI to add Standards Volume II Version 16 to the caDSR.</p> <p>The S&amp;RD SC agreed to send XML tags for auto loading.</p>	<p>Denise will provide a report on the usage and a report on the value meanings that NCI could possibly create controlled terminology for.</p> <p>Lori will send Denise the Standards Volumes II with reference to the revision appendix.</p> <p>Denise and Lori will work together to start the work to</p>

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<p>There are agencies that use the NAACCR data items within the caDSR. For example, Denise reported that NCIP, CTEP, NRG, and COG are using NAACCR data items. A new feature would allow NAACCR to add a link to the caDSR browser to bring up details regarding the usage.</p> <p>Denise said they could look at the value meanings to see if there is any benefit to adding controlled terminology.</p> <p>Once Version 16 is included an announcement will be sent out to the NCI caDSR users list and it will be moved under key projects.</p>		update the caDSR to Version 16.
<p><b>b. XML Data Exchange WG recommendation to update Standards Volume III, Chapter 6:</b> Isaac presented the XML recommendation to update Standards Volume III, Chapter 6 regarding data security. The XML WG has concern with the security of data in transport. The recommendation is for NAACCR to establish a WG to provide guidelines on data security. At a minimum, Standards Volume III, Chapter 6 should be removed from the NAACCR website.</p> <p>The Research and Data Use SC has discussed the need to update Standards Volume III, Chapter 6.</p> <p>Carol suggested Scott DePugh, IMS, to participate on the WG.</p>	The S&RD SC agreed that there should be updated guidelines for data security.	Lori will develop a draft team charter to update data security guidelines for the next S&RD SC meeting. The team charter will be shared with the Research and Data Use SC.
<p><b>c. S&amp;RD Work Plan 2017-2018:</b> Randi is working to finalize the work plan and put it in to the team charter format.</p>		

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<p>d. <b>S&amp;RD Leadership Transition/Volunteer Recruitment:</b> Randi announced that Lori Koch and Mary Jane King have agreed to co-chair the S&amp;RD SC. Randi, Nan, Winny, Betsy and Lori are working with the SC co-chairs to ensure a smooth transition.</p>		
<p>e. <b>S&amp;RD WG and TF Team Charters:</b> Randi reviewed the draft team charter and work plan. Rich will take the forms and put them in a pdf fillable format including a space for free-text when the content is finalized.</p>		<p>Lori will forward the team charter to Rich to put in a fillable pdf format.</p> <p>Randi will use the team charter format for the S&amp;RD SC work plan.</p>
<p>f. <b>Guidance for TNM Staging:</b> tabled for next meeting due to lack of time.</p>		
<p>g. <b>Standards Volume II process:</b> tabled for next meeting due to lack of time.</p>		
<p>i. <b>Monthly Reports:</b>  CMB – no report.  ICD-O-3 IG TF – no report.  ACCR TRS TF – no report.</p>		
<p><b>IV. Other business:</b></p>		
<p><b>V. Tweet-worthy items for Communications SC:</b></p>	<p>New S&amp;RD SC co-chairs.</p>	
<p><b>VI. Next meeting</b></p>	<p>Thursday, June 15, 2017 at 12:00 pm ET</p>	<p>Lori will cancel the June 22<sup>nd</sup> meeting and set-up the June 15<sup>th</sup> meeting.</p>