

NAACCR Professional Development Steering Committee
AGENDA

Thursday, Aug. 24, 2017
8:30 am PT; 11:30 am ET

Toll Free # 877-953-0411

Participant Passcode: 9206148

1. Welcome, Roll Call
Present: Jim, Michelle, Katheryne, Deirdre, Maria, Frances, Jill
2. Approval of Minutes from July 27 meeting; minutes were approved.
3. Update on Survey Course: Angela was absent but sent a report through Frances.
 - a. Establishing an Effective Population-based Cancer Registry System
The presentation has been completed by Susan Gershman of Massachusetts Cancer Registry. I received the recording and now I need to convert it and post on NET (LMS)
 - b. Data Quality and Completeness:
Brad Wohler of the Florida Cancer Data System is working on this. He has written script for $\frac{3}{4}$ of the presentation and will send me the slides he is having trouble with. He will complete script and record by end of Aug.
 - c. Registry Development
Recinda Sherman will do script and voice over by end of Aug.
 - d. Survival
Recinda Sherman will do script and voice over by end of Aug.
 - e. Cancer Informatics
Isaac Hands will be creating the presentation instead of Eric. He will not be able to complete this until after Sept. 30th.
4. LMS Update: Dustin Dennison and I are working on putting a short survey together for current users to access areas in which we can create a video demo/tutorial.

We are also thinking about doing a *Highlights on the NET* ListServ each month that will share specific topics or resources with the hope of getting more folks to access the NET.
5. IT Forum Update and Next Steps: The forum was a big success and it generated a lot of interest in the Hack-a-thon idea. Michelle has agreed to lead the work group and Frances said she would

be on the group, to provide information to the Board and the Program Committee. The work group will meet tomorrow to discuss the logistics and potential cost of the hack-a-thon.

6. Other business: The Board has asked this committee to develop some policies and procedures for the student posters and presentations at the Annual Conference. These Policies and Procedures would provide guidelines for the Program Committee, as well as the student participants, and help ensure consistency in this program for future annual conferences. Maria reported that a work group met, consisting of Susan Gershman, Jeanette Jackson-Thompson, Mignon, and herself (Deirdre is on the group but could not attend; Castine Clerken was consulted as well.) The group felt like many of the criteria for judging posters and presentations were already documented. Maria had suggested having fewer judges to have more consistency in the process, but that idea was voted down. The group plans to meet again next month.
7. Other Recruitment & Retention Discussion – The ideas and initiatives suggested in earlier committee meetings were revisited. Katheryne reported that Ann Griffin is willing to share her presentation on hosted practice, but would need help with the audio. Jim suggested a recorded webinar format might be easiest. He agreed to contact Ann and see how NAACCR could help add audio to her presentation and add it to the LMS.

Jill agreed to resume efforts to hold a roundtable discussion at the Pittsburg Annual Conference, with central registry leaders who are also university faculty members, to discuss ways to engage and involve students in cancer registry careers.

Maria said that retention was one of her biggest problems in New York, because she was losing CTRs to employers who would allow them to work remotely. Several state cancer registries allow their employees to work remotely, but they are often located in college settings as opposed to state health departments. Deirdre said that low salaries were an issue for her; she could not pay competitive salaries for employees or contract abstractors. Frances brought up the idea again of making in person presentations to HIM students and professionals, trying to attract new people from related health information professions. There was also discussion about training CTRs who are already on staff in other positions. Katheryne described the Cancer Information Management (CIM) program at Santa Barbara, which has an excellent reputation and allows students to obtain either a certificate or an Associate Degree. Lastly, it was agreed that we would reach out to Lori Swain at NCRA to see if our committee could partner with NCRA on these registrar recruitment and retention efforts.

The next meeting is September 21st.