

**Standardization and Registry Development Steering Committee
January 26, 2017**

Attendance			
Members Present: Randi Rycroft (chair) Lori Koch Mary Jane King Rich Pinder	Board Liaisons Present: Eric Durbin Heather Stuart-Panko Winny Roshala	NAACCR Staff Present: Lori Havener Jim Hofferkamp	Guests Present: Ann Marie Hill

AGENDA ITEM	DECISION	ACTION/FOLLOW-UP
I. Review Action Items:		
II. Consent Agenda Items: a. ROAG b. Health IT AG c. EHR Reporting and Volume II Harmonization TF d. Physician Reporting WG and/or MU Stage 3 e. TNM Consolidation TF f. Volume V Revision TF g. XML Data Exchange WG		Remove Mary Jane's name from ROAG on the Consent Agenda. Discuss ROAG on a future call post the S&RD Restructure discussion. Randi will call Colleen and let her know the status.
III. Discussion Items		
III.a. Monthly Reports: CMB – Randi reported that new data items related to sentinel lymph nodes were approved; two new XML elements were approved to be included in Standards Volume II; and, code V for Virtual Pooled Registry will be added to Record Type. At the CMB meeting Kathleen reported that many histologies were left out of the AJCC 8 th Edition. AJCC is including the cancer surveillance community in the work to add histologies back in the AJCC manual. Kathleen reported that the FORDS revision is complete.		

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<p>ICD-O-3 IG TF – Randi reported that not much is going on in this TF; however, Lynda Douglas has been working on ICD-O-4. The concept is that the ICD-O-4 cancer information will be a copy/paste from ICD-11 and then this information will be submitted to WHO to finalize ICD-O-4. Winny stated that this TF has not met recently.</p> <p>ACCR TRS TF – Randi reported that this group is reviewing a data analysis plan for registries that volunteered to look at their data to help assess the feasibility of receiving data more timely.</p>		
<p>III.b. SSN Unavailability Issues and Recommendations: Lori reviewed the SSN Initiative TF recommendations. The TF recommends convening two groups: 1) to develop a standard linkage algorithm that does not require SSN; and, 2) to develop education material on the importance of the SSN to central registries and how the SSN is used by central registries. The target audience for the educational component are data managers and the reporting sources (hospitals, radiation oncology clinics, medical oncology clinics, physicians, EHR systems, pathology laboratories, etc.</p>	<p>The SC agreed to table the recommendations until after the S&RD restructure discussion.</p>	
<p>III.c. Guidance for TNM Staging: Randi did not have anything new to report.</p>		
<p>III.d. SMP updates: Restructure S&RD: Randi reported that the SC needs to prioritize the S&RD activities and think about the outcome. Ann Marie reminded the SC that structure does not drive activity, the mission and goals drive</p>	<p>SC should identify what they would like the project management tool to do.</p> <p>SC should develop a Terms of Reference template.</p>	<p>Lori will email the S&RD activities spreadsheet to the SC. The SC should review the S&RD activities to begin thinking about prioritizing the activities for discussion at the in-person</p>

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<p>the activities. Randi suggested we use a project management tool to assist with the monitoring of the S&RD SC activities. The group discussed the workload of the NAACCR volunteers impeding them from actively participating on the various NAACCR groups. There was discussion whether there were NAACCR funds to help finance (contract work) some of the activities. The SC can prepare a proposal to the NAACCR Board requesting funds for a specific project. The SC should evaluate whether groups are active and if not, identify why they are not active. The SC should have a role in developing a Terms of Reference document so the SC and group are clear on the charge of the group. Rich inquired whether there will be a meeting to prep for the in-person meeting. Winny suggested that we look at the current composition of the SC to see if we need to increase SC membership.</p>		<p>meeting.</p> <p>Randi will ask Ann Marie if there will be a prep meeting prior to the in-person meeting.</p>
<p>III.e. Standards Volume II process: Randi reported that a final version of the document will be submitted to the CMB.</p>		<p>Randi will share the final document with the SC prior to sending it to the CMB.</p>
<p>IV. Other business: None.</p>		
<p>V. Tweet-worthy items for Communications SC: No tweet-worthy items identified.</p>		
<p>VI. Next meeting</p>	<p>Thursday, February 23, 2017 at 12:00 pm ET</p>	