

# NAACCR Annual Business Meeting Minutes

Charlotte, North Carolina

June 17, 2015

1. **Call to Order, President's Welcome, and Report**

Jill MacKinnon

Written materials were offered to those attending as they entered the meeting. President Jill MacKinnon welcomed everyone and called the meeting to order at 2:05 PM local time. An electronic voting system was utilized.

2. **Approval of Minutes From 2014 Meeting**

Jill MacKinnon

No comments or corrections were given for the 2014 meeting minutes. A motion was made to approve the minutes as written. The motion was seconded. No one opposed the motion and it was carried.

**ACTION: The 2014 Business Meeting Minutes were approved as written.**

3. **Election Results and Destruction of Ballots**

Bobbi Matt

74 of 86 voting members voted (86%) for four open board positions. Treasurer was filled by Bruce Riddle, PhD from New Hampshire. Deirdre Rogers, from Mississippi, Eric Durbin, PhD from Kentucky and Winny Roshala from California, were elected to fill the 3 Representatives-at-Large positions. Bobbi thanked the fellow members of the nominating committee. She also thanked Dustin Dennison and Charlie Blackburn at NAACCR for their support.

a. **Destruction of Ballots**

Bobbi motioned for the destruction of the election ballots and it was seconded. No one opposed the motion and it was carried.

**ACTION: The election ballots were destroyed.**

4. **Highlights and Accomplishments**

Betsy Kohler

Attendees were referred to the 2015 Annual Meeting report.

5. **Progress on Strategic Management Plan**

Jill MacKinnon

Attendees were referred to the 2015 Annual Meeting report.

6. **Steering Committee Updates and Committee Reports**

Committee Chairs

Attendees were referred to the 2015 Annual Meeting report.

**7. Chair Recognition**

**Jill MacKinnon**

Jill welcomed and thanked the chairs of NAACCR's five steering committees for their continued dedication to NAACCR and the cancer surveillance community.

Chairs present and recognized:

Tom Tucker – Strategic Alliances

Nan Stroup/Randi Rycroft – Standardization and Registry Development Committee

Annette Hurlbut – Communications Committee

Hannah Weir/Frank Boscoe – Data Use & Research Steering Committee

Deirdre Rogers – Professional Development Steering Committee

**8. Financial Status Report**

**a. Balance Sheet as of 2/28/15**

**Susan Gershman**

Susan Gershman, Treasurer, reviewed the assets and liabilities of the NAACCR balance sheet, which could be found on page 21 in the agenda. She wanted to thank Charlie Blackburn, Adele Hileman, and Betsy Kohler for their work. Total assets stand at \$1,575,703.41

**b. Financial Trends as of 2014 Audit**

**Susan Gershman**

Susan also reviewed the financial trend graphs following the 2014 audit which could be found on page 22-24 in the agenda. Categories are determined by the auditor.

**c. Presentation of Support of All Kinds 2014-2015**

**Susan Gershman**

Susan thanked all of the organizations who contribute to NAACCR. The list of contributing organizations was in the provided agenda on page 25-26.

**9. Nominations for Nominating Committee 2015-2016**

**Jill MacKinnon**

The following individuals were nominated and accepted: Jim Martin, Bobbi Matt, Kyle Ziegler.

**ACTION: The 2015-2016 nominating committee members were elected.**

**a. Appoint Nominating Committee Chair**

Chuck appointed Bobbi Matt as the chair and she agreed to serve in this role.

**10. New Items from the Floor**

**Jill MacKinnon**

It was suggested that the mentorship program be brought back and funded. Jill motioned that it will be added to the board agenda for July.

**11. Adjournment**

**Jill MacKinnon**

The meeting adjourned at 2:25 PM local time.