

NAACCR Annual Business Meeting Minutes

Austin, Texas, United States

June 12, 2013

1. **Call to Order, President's Welcome, and Report** **Maureen MacIntyre**
Written materials were offered to those attending as they entered the meeting. A quorum was determined by a count of the attending voting delegates. The meeting was brought to order at 2:43 PM local time. A Call for New Business from the Membership was made but no new business was brought forward.
2. **Approval of Minutes From 2012 Meeting** **Maureen MacIntyre**
The minutes from the 2012 Annual Conference could be found on page 3 of the agenda. A motion was made to approve the minutes. One delegate abstained but the motion was carried by a majority vote.
3. **Election Results and Destruction of Ballots** **Dennis Deapen**
Dennis Deapen, the chair of the 2012-2013 Nominating Committee, presented the results of this year's election. Susan Gershman was re-elected as the Treasurer. Three new Representatives-at-Large were elected: Eric Durbin of the Kentucky Cancer Registry, Winny Roshala of the Cancer Registry of Greater California, and Chuck Wiggins of the New Mexico Tumor Registry.
 - a. **ACTION: Destruction of Ballots**
A movement was made and seconded to destroy the ballots. None were opposed and the motion was carried. The ballots were destroyed.
4. **Highlights and Accomplishments** **Betsy Kohler**
Betsy highlighted several accomplishments of the organization from the past year.
5. **Status of Committee Restructuring and Progress on Strategic Management Plan (verbal)** **Maureen MacIntyre**
Maureen described several of the steps that were taken to move the restructuring forward and outlined the required steps still to be taken in the process. These include evaluation, focus groups, and creating a feedback loop. The organization intends to keep the plan dynamic to grow with its continually-changing needs.
6. **Steering Committee Updates and Committee Reports** **Committee Chairs**
The committee reports could be found in the agenda on page 6. Several Steering Committee and work group chairs gave brief overviews of their groups' activities throughout the year.
7. **Chair Recognition** **Maureen MacIntyre**
All chairs of current and previous committees were recognized by the board. The organization wishes to thank all of the leaders of previous and current groups as we move forward with our transition to a new structure.
8. **Financial Status Report**
 - a. **Balance Sheet as of 2/28/13** **Susan Gershman**
Susan Gershman, Treasurer, reviewed several highlights of the NAACCR balance sheet, which could be found in the agenda on page 24.
 - b. **Financial Trends as of 2012 Audit** **Susan Gershman**
More information about the financial trends of the organization could be found in the agenda on pages 25-27.
 - c. **Presentation of Support of All Kinds 2012-2013** **Susan Gershman**

Susan presented a list of organizations which provided major support to the organization in 2012 and 2013. This list could be found on pages 28 and 29 of the agenda.

9. Nominations for Nominating Committee

a. Nominating Committee 2013-2014

Maureen MacIntyre

Maureen called for nominations from the floor for the 2013-2014 Nominating Committee. The following individuals were nominated and accepted: Susan-Bolick, Nancy Lozan, Heather Stewart-Panko, Bobbi Matt, Dennis Deapen, and Tina Clarke. An election was held to elect the four members of the committee. The four elected were: Susan Bolick, Dennis Deapen, Tina Clarke, and Bobbi Matt.

b. Appoint Nominating Committee Chair

Maureen MacIntyre

Maureen appointed Dennis Deapen as the chair and he agreed to serve in this role.

10. New Items from the Floor

Maureen MacIntyre

Maureen asked if any additional items were to be discussed from the floor and none were brought forward.

11. Adjournment

Maureen MacIntyre

The meeting was adjourned at 3:28 PM local time.