Minutes

**NAACCR Institutional Review Board Biannual Meeting**

**October 23, 2015**

**11:30 aM ET, 10:30 AM PM CT, 9:30 AM MT, 8:30 AM PT**

Call-In Info:

Toll free number: 1-877-953-0411

Passcode: 9206148

1. Welcome & Report from the Chair John Fulton

John Fulton took roll and quorum was reached (4 of 6 voting members)

On call: John Fulton, Cynthia O’Malley, Ron Dewar, Ann Marie Hill

1. Minutes from October 23, 2015 John Fulton

Cynthia O’Malley moved to approved, Ann Marie Hill seconded. Minutes accepted.

1. Status of Documentation of Required Trainings: John Fulton/

 Recinda Sherman

A reminder a few members still need to provide documentation of Certification in Protecting Human Research Participants. They may send proof of certification from their institutional requirements (CITI for example) or get certified on the NIH site: <https://phrp.nihtraining.com/users/login.php>

This is a requirement for all IRB members and alternates. A pdf download of NIH Materials for Certification was sent to all members.

Status of certification by member below:

John Fulton (expires 10/30/18)

Cynthia O’Malley (expires 8/29/17)

John Morgan—need documentation (current term ended—Dec 31, 2015)

Jack Finch (expires 7/29/17) (current term ended—Dec 31, 2015)

Nan Stroup (expires 8/14/16)

Ron Dewar (expires 4/20/18)

Vivien Chen (expires 2/2/18) (current term ended—Dec 31, 2015)

Iris Zachary (expires 4/10/17)

Martin Whiteside (expires 3/9/18)

Annie MacMillan—expiring 11-22-15

~~Joanne Hartnack—need documentationleftboard~~

Ann Marie Hill (expires 2/27/18)

**Predominately NIH, CITI, school specific**

**Will new rule require different certification process? John Fulton suspects yes. More responsibility on researchers and seems it would require modification to normal certification on the procedure (when and when not to seek IRB approval).**

**New rules put researchers at great risk. Not to mention University & health departments who receive federal funding (no longer hiding behind IRB). Just saying.**

1. Open IRB Positions John Fulton/

 Recinda Sherman

Ron would like another Canadian. Will stay involved. Ron on to Dec 31, 2016.Mention at level of Canadian Council of Registries (Ron will ask). Suggestions send to Recinda. Role is really ideal for a survivor—bring a different perspective.—some understanding of technical terms (Ann Marie Hill). Also researcher for terms just ended. Position types—John suggests send email to committee on them as reminder. Designations should include indication of nationality.

1. Proposed New IRB Rules John Fulton/

 Recinda Sherman

Webinar Oct 30, 2015 1pm EST

SEER Input—none received due to federal status

Submitted NAACCR response (attached in email)—group felt comment was good

1. Manuscript Reviews Recinda Sherman
	1. 14-06 Variations in receipt of curative intent surgical treatment for early stage non-small cell lung cancer (NSCLC) among racial/ethnic groups and within racial/ethnic groups across the United States (Helmneh Sineshaw, ACS)

*Approved October 2015*

* 1. 13-05 Insurance status and cancer stage at diagnosis: recalibration of the association for the Affordable Care Act using national cancer registry data (Xuesong Han, ACS)

*Approved October 2015*

* 1. 12-05 Priorities for cervical cancer control based on disparities in race, social position, screening, vaccination, incidence and mortality, 1995-2009 (Sean Alterkruse, NCI)

*Approved March 2015—requested changes made*

Statement about long/lat versus tract-level SES variables. Important because surprising that researchers do not understand data. Rigorous and detailed more than proposal.

1. Projects requesting additional years of data Recinda Sherman

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| **IRB Application No.** | **Project Title (PI)** | **Notes** |
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1. Expedited IRB Reviews since October 23, 2015

**Note: Applications 15-08 and 15-09 were not approved by the Research Application Review Committee and therefore never reviewed by IRB.**

15-08 & 15-09 were not approved because 1 had study validity issues and 1 because it requested only 1 registry’s data. Researchers must go to individual states/registries for their data alone. CINA is for national, US & Canada, or regional research.

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| **IRB Application No.** | **Project Title (PI)** | **Approval Date** |
| 15-07 | Forecasting trends in testicular germ cell tumors in the US (Ghazarian, NCI) | 10/28/15 |
| 15-10 | Rates of childhood cancer in the US (Shiels, NCI) | 10/28/15 |
| 15-11 | The association between the incidence of chronic lymphocytic leukemia among adults in the US and rural-urban residence (Oancea, ND Cancer Registry) | 10/28/15 |

1. Review pending Expedited IRB Reviews:

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| **IRB Application No.** | **Project Title (PI)** | **Notes** | **Submission Date** |
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1. Annual monitoring compliance since October 23, 2015

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| **IRB Application No.** | **Project Title (PI)** | **Original Review Year** | **Renewal Date** |
| 14-06 | Variations in receipt of curative-intent surgical treatment for early-stage non-small cell lung cancer (NSCLC) (Sineshaw, NCI) | 11/07/2014 | 1/19/16 |
| 14-08 | Demographic and regional/state variation in DCIS and early stage breast cancer incidence and treatment (Ward & Lin, ACS) | 11/07/2014 | 1/8/16 |
| 08-05 | 2008 - Hematopoietic Cancers in the Hispanic Population in the United States (Schymura, NYSCR) | 08/15/2008 | Terminated 1/6/16 |
| 14-07 | Lymphoid malignancy statistics in the US, 2001-2012 (Jemal & Teras, ACS) | 11/07/2014 | 1/5/16 |
| 14-10 | Examining cancer disparities in the Philadelphia Metro Area (New Jersey, Pennsylvania and Delaware) (Henry, Temple) | 11/10/2014 | 11/12/16 |
| 12-02 | Assessing the relationship between poverty and cancer using the census tract poverty indicator (Boscoe, NYSCR) | 08/12/2012 | Terminated 11/8/15 |
| 07-05 | Projecting estimates of cancer incidence for every US state both spatially and temporally. [This is an annual project for American Cancer Society's Facts and Figures.] (Seigel, ACS) | 06/26/2003 | 10/29/15 |
| 12-05 | Priorities for cervical cancer control based on disparities in race, social position, screening, vaccination, incidence and mortality, 1995-2009 (Sean Alterkruse, NCI) | 11/29/2012 | Pending—Due April |
| 13-01 | Survival Data 2013-Ovarian cancer mortality and survival trends in relation to changing patterns of menopausal hormone therapy in the United States - Delayed for Survival Data (Sherman & Yang, NCI) | 02/24/2013 | Data Release Delayed: received data March 2016 |
| 13-02 | Trends in hormone related female cancer incidence in relation to changing patterns of menopausal hormone therapy in the United States (Sherman & Yang, NCI) | 03/25/2013 | Pending—Due April |
| 13-04 | Insurance coverage expansion and disparities in cervical, prostate, and lung cancer (Hanchate, Boston University Medical Center) | 04/26/2013 | Pending—Due April |
| 13-05 | Health insurance and cancer stage at diagnosis (Xuesong Han, NCI) | 05/15/2013 | Pending—Due April |
| 13-09 | The burden of cancer in the USA in 2012 by race/ethnicity (Lortet-Tieulent, ACS) | 01/10/2014 | Pending—Due April |
| 14-02 | Comparison of latitude gradients for testicular cancer and remaining cancer in Australia and the United States (Baade, Cancer Council Queensland) | 04/30/2014 | Pending—Due April |
| 05-13 | Cutaneous malignant melanoma (CMM): Differences in epidemiology between U.S. adults and children, 1995-2002 (Paddock, NJ State Cancer Registry) | 12/15/2005 | Overdue, waiting response from PI |
| 12-03 | Analysis of ethnic disparities in colon cancer suggests a potential need for early colon cancer screening in Asians living in the USA (Jackson-Thompson, Missouri Cancer Registry) | 08/21/2012 | Overdue, waiting response from PI (Terminated) |

1. Complete list of (active and terminated) CINA Projects (attached to email)
2. Next call – tentative 2nd Friday in October 8th, 2016; 8:30 am PST,9:30 MST,10:30 CST; 11:30 EST