



NAACCR 2013 ANNUAL CONFERENCE: CALL FOR ABSTRACTS

September 27, 2012

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The North American Association of Central Cancer Registries (NAACCR) is pleased to invite you to submit abstracts for oral presentations or posters at the NAACCR 2013 Annual Conference. The conference will take place June 8–14, 2013, in Austin, Texas.

This year's conference, "*Thinking Big: The Future of Cancer Surveillance*," will explore innovative and creative ideas for how science, technology, policy, and collaboration can shape the future of cancer surveillance. Sessions will address future directions, both realized and potential, from multiple perspectives on cancer surveillance in North America.

Oral presentation and poster abstracts are particularly encouraged in the following categories:

Track 1: Data Collection and Operations

- Data quality control and standards
- Education and training needs
- Innovative methods for data collection
- New and alternative data sources
- Rapid reporting

Track 2: Cancer Surveillance Informatics

- Initiatives in interoperability
- Capturing information from electronic reporting sources
- Health information exchange
- Legal, administrative, and ethical issues
- Data security

Track 3: Data Analysis

- Analytic epidemiology
- GIS, innovative spatial analysis
- Innovative analytic methods and statistical analyses
- Record linkages
- Primary payer data
- Occupational and environmental studies

Track 4: Innovations and Cancer Surveillance

- Data dissemination and visualization methods
- Comparative effectiveness (outcomes) research
- Clinical decision-making and coordination of care
- Drug safety studies, clinical trials
- Combining with other surveillance systems

Sponsoring Organizations

Canadian Partnership Against Cancer • Centers for Disease Control and Prevention
College of American Pathologists • National Cancer Institute • National Cancer Registrars Association • Public Health Agency of Canada

Sponsors with Distinction

American Cancer Society • American College of Surgeons • American Joint Committee on Cancer

Track 5: Policy and Collaboration

- Applications in cancer control and other areas in public health
- Public health policy development for improving cancer surveillance
- Collaborative relationships and communication strategies
- Shaping policy at the national, state, and community levels
- Using cancer surveillance data to advance science

Abstracts must be submitted electronically via the NAACCR website and received by 12:00 noon Eastern Time on Monday, December 10, 2012. For questions regarding the electronic submission of abstracts, please contact Michelle Gock at Venue West (mgock@venuewest.com or 866-481-5226). **Each submitter is responsible for obtaining confirmation that abstracts and required forms have been received. Abstracts received after the deadline will not be accepted.** There will be no exceptions to the deadline. Accepted abstracts and posters will be posted on the NAACCR website after the conference.

Below, you will find the instructions for submitting abstracts and guidelines for PowerPoint presentations to ensure that all presenters display clear slides for our audience. All the necessary abstract submission forms are available online. **Abstracts will not be considered unless a biography, AV request information, and all other required information is included at the time of the online submission.**


Poster authors will be expected to submit a PDF of their posters by Friday, May 24, 2013, for display on the NAACCR web site. You must comply with this deadline to participate in the poster contest. A link to upload your poster will be available on the NAACCR Annual Conference page when the final program brochure is posted. Please note: poster authors will also be asked to be available in person at their posters during two of the scheduled breaks at the conference.

If you are interested in collaborating with others to present a themed break-out session, please mark your abstract submission form in the box “Proposed Collaborative Break-Out Session,” and list the authors of the other abstracts in your proposed session. Grouped presentations MAY NOT be from a single Registry or Organization.

If you have any questions about the Call for Abstracts, please email Melanie Williams, Program Committee Chair: melanie.williams@dshs.state.tx.us. Please note that only registered conference participants may present abstracts as a poster or at an oral session.

Complete information on the conference and the pre- and post-conference workshops will be communicated by email in mid-February. Thank you for your participation and see you in Austin!

Sincerely,



Melanie Williams, Ph.D., Branch Manager
Chair, NAACCR Program Committee
Texas Cancer Registry



NAACCR 2013 ANNUAL CONFERENCE
“Thinking Big: The Future of Cancer Surveillance”

JUNE 8 - 14, 2013
Hilton Austin, Austin, Texas

INSTRUCTIONS FOR SUBMITTING ABSTRACTS FOR POSTER AND/OR ORAL PRESENTATION

- **Abstracts must be submitted online by 12:00 (noon) Eastern Time on Monday, December 10, 2012. Please log onto <http://www.naacr.org/EducationandTraining/AnnualConference.aspx> and click on the link for Online Abstract Submission.** All submitters will be required to create an account before submitting an abstract. Each submitter will receive an Access Key after creating an account and can submit multiple abstracts under this account anytime before the abstract submission deadline. Abstract submissions by fax, mail, or email will not be accepted.
 - To save time during the submission process, it is suggested that authors prepare the abstract in a Word Document, using the font type Arial. Once this is done, the abstract can be copied and pasted into the text box on the online abstract submission form. If special characters are used, authors should check that these characters have not changed in the copy and paste process.
 - **Please allow approximately 30 minutes to complete submission process.** A confirmation of receipt of submitted abstracts will be sent by Venue West via email. Each submitter is responsible for obtaining confirmation that their abstracts have been received. **Abstracts received after the deadline will not be accepted.**
 - Changes to abstracts already submitted can be made before the abstract submission deadline by visiting the online abstract submission website and signing in with the Access Key.
 - The Call for Abstracts invitation letter and this information package may be downloaded from the NAACCR website: <http://www.naacr.org/EducationandTraining/AnnualConference.aspx>.
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RULES and GUIDELINES

All Presentations

- Abstracts are reviewed and selected by the Abstract Review Sub-Committee.
- **Poster and Oral presenters must register for the NAACCR Annual Conference.**
- If you have questions, contact Michelle Gock at Venue West Conference Services, Ltd.
Phone: 1-866-481-5226; Fax: (604) 681-2503; Email: mgoock@venuewest.com

Oral Presentations

- Note that laptops are provided at every session. Presentations will be limited to 20 minutes, and time for questions will be allotted.
- To ensure that the meeting schedule is maintained, please arrive at your room 10 minutes before the session begins. Notify the moderator if you expect a delay.
- Presentation files should be placed on a USB “memory stick” or other portable USB device.

Poster Presentations

- Poster authors must submit a PDF of their posters by Friday, May 24, 2013.
- Exact dimensions for posters, along with specifications of how to attach them, will accompany your acceptance letter.
- Posters will be set up on Monday, June 10, and remain on display until, Thursday, June 13. **Poster authors are expected to be available in person at their posters during two of the scheduled breaks at the conference.** Exact dates and times will be explained in the Final Program which will be available in May 2013.



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- Poster titles and content must not be changed from the original abstract.
- If posters are withdrawn, the author needs to inform the NAACCR office so the poster can be eliminated from judging.
- NAACCR sponsors a poster contest that is open to all poster presenters who comply with poster submission guidelines. No monetary awards are associated with this poster contest.

Instructions for Abstract Content

Abstracts must be 2000 characters or less including references and spaces but not title and author listing. Whether the intent of the presentation is to present study or program evaluation results or to describe an approach that was taken toward dealing with an operational issue, the abstract should include the following:

- An informative study title.
- Background statement that explains why this study or project was undertaken (e.g., what was the need, gap in knowledge, etc.).
- Purpose of the study or project (e.g., specific questions addressed, intervention strategies employed, and/or operational issue examined).
- Methods/Approach (e.g., design, study population, method of analysis, evaluation tools, system changes, etc.).
- The results that will be presented (e.g., study or evaluation results, program outcomes, process improvements, etc.).
- Conclusions/Implications.

Abstract Evaluations

- Abstracts will be evaluated using the following criteria: originality; clarity of objectives; clarity and appropriateness of methods or approach; and relevance to central registries.
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POWERPOINT PRESENTATION GUIDELINES

Text Slides

- Sans-serif preferred font for PowerPoint slides (or simple fonts without “feet”)
- Use bold
- 32 point type smallest
- Check color and contrast (don’t trust your monitor)
- Think large room, back row
- Avoid ALL CAPS, they are hard to read
- Avoid screenshots for highest resolution

Graphs and Figures

- Clearly differentiate variables by a legend
- Minimize the coordinate lines: enough to be clear, but not too many to clutter
- Assure that scale is appropriate for data
- With multiple graphs, scale should be the same
- Indicate scale divisions, scale breaks, units of measure
- Create a clear and concise title
- Define abbreviations and symbols used
- Consider providing a printed copy to attendees (coordination and copies are the responsibility of the presenter)



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STUDENT AWARD GUIDELINES AND REQUIREMENTS

NAACCR Student awards

- The NAACCR Data Use and Research Committee (DURC) will give up to three monetary awards in each category (oral and poster presentation).
- The NAACCR Geographic Information System (GIS) Subcommittee will give up to one travel award to a student who has an abstract accepted for oral or poster presentation with a focus on spatial aspects of cancer surveillance or research.
- Follow the instructions for submitting abstracts. Check the appropriate box/boxes on the Abstract Submission Form if you wish to be considered for a student award.
- You may apply for both a DURC Student Award and a GIS Award.

DURC Student Oral or Poster Award

- A student who has abstracts accepted in more than one DURC Student Award category must decide whether he or she wants to be considered for a DURC oral presentation award or a DURC poster award.
- To qualify for a DURC Student Award:
 - **You must be a student (graduate or undergraduate) at the time your abstract is submitted.**
 - If you graduate before the NAACCR Annual Conference, you will still be eligible.
 - Eligibility is based on student status, not on employment in a cancer registry.
 - Your abstract must be accepted as an oral or poster presentation.
 - You must register for and attend the NAACCR Annual Conference.
 - You must submit your PowerPoint oral presentation or poster to the DURC Student Award Subcommittee prior to the conference (by a date to be announced).
 - Awards for oral presentations will be based on the actual presentation.
 - Poster presenters will be asked to stand by their poster at a poster session; awards for posters will be based on the poster and a presenter’s responses to questions asked by judges viewing the poster.
- Two or more members of the DURC Student Award Subcommittee will evaluate each oral and poster presentation. Any member who has a real or perceived conflict of interest must recuse himself or herself from evaluating specific oral or poster presentations. Additional NAACCR members may be called on to serve as judges.
- If your abstract is accepted, a member of the DURC Student Award Subcommittee will contact you to verify that you are a student/were a student at the time of submission. You will be asked to provide details (degree, program, institution, etc.) and confirmation of primary authorship.
- Oral and poster presentation awards will be based on specific criteria that are weighted to reflect the Subcommittee’s view of the relative importance of each criterion. The criteria and weights used in evaluating 2012 student presentations are listed in the Summer 2012 issue of the *NAACCR Narrative eNewsletter* (published online July 31, 2012). The DURC Student Award Subcommittee is currently reviewing evaluation criteria and may make minor changes prior to the 2013 NAACCR Annual Conference. If so, presenters will be informed of changes in the criteria.
- It is anticipated that three oral presentation and three poster presentation awards will be made. The DURC Student Award Subcommittee reserves the right to make fewer awards if the situation warrants.