

**Meeting Minutes
NAACCR GIS Committee
Wednesday, October 8, 2008**

**2:00-3:00 PM Eastern Time
1:00-2:00 PM Central Time
12:00-1:00 PM Mountain Time
11:00-12:00 noon Pacific Time
10:00-11:00 AM Alaskan Time**

Toll free number: 1-866-784-0143

Passcode: 9425222

A. Roll Call

Present Members: Kevin Henry – Chair, Chris Johnson – Co-chair, Frank Boscoe, Recinda Sherman, Robert Borchers, Jennifer Kachajian, Jim Martin, Simple Singh, Pam Agovino, David O’Brien, Ed Peters, Holly Hodges, Zaria Tatalovich, Annette Gardner

NAACCR Staff: Joshua Whitley

Not Present: Myles Cockburn, Catherine Riddell, Eileen Kelley, Jim Files, Yongping Hao, Carolyn Halbert, Chris Newton, David Stinchcomb, Jesse Stewart, John Morgan, Mary Mroszczyk, Annette Gardner, Christian Klaus, Dan Goldberg

B. Minutes

1. Approval of September minutes
 - a. A motion was made by Recinda to approve the September minutes as written. The motion was seconded and all were in favor. The minutes were approved as written.

C. Old Business

1. Geocoding Best-Practices Document – Jim Martin
 - a. It was discovered that the board can review and approve a document before it is approved by the SEB. Jim wasn’t sure if document had been forwarded to the SEB yet. Kevin will contact Miles and Charlie Blackburn to check on the status of the document. It is still probably at least a month away from posting on the website.
2. Geocoding NPI –Kevin
 - a. The summary of the NAACCR/Komen grant that Kevin wrote for the Narrative is complete. It has been submitted for the next NAACCR Narrative. Thanks to Frank and Chris for reviewing.
 - b. The summary of the NPI geocoding project is in process.

3. NAACCR Sharepoint- online collaboration – Kevin, Josh
 - a. Josh has created subcommittee sites for the two new subcommittees.
4. Future committee ideas and activities–All
 - a. Two new have been formed. A description of these subcommittees can be found in the document NAACCRGISSubcomprojects2008-09.rtf.
 - b. Kevin discussed the importance of the GVCA subcommittee. A motion was made to approve the formation of the GVCA subcommittee. The motion was seconded and approved. Recinda Sherman will be the chair and Holly Hodges, the co-chair.
 - c. The group discussed the usefulness of the file associated with the second subcommittee. They also discussed how to compare the validity of this file using a second, standardized, heavily-used file. A motion was made to approve this subcommittee. All were in favor and the motion was passed.

D. New Business

- a. Status of CDC Geocoder and mapping tools? – Simple Singh
 - i. This project has a new lead and is moving smoothly. They are currently in the systems development phase. They are hoping for a test in January and release by March of next year.
- b. Committee chair and co-chair will discuss current and future committee activities with NAACCR Executive Director Betsy Kohler in October. Are there any suggestions, ideas or comments?
 - i. Send emails to Frank.
- c. Geocoding project at KCR
 - i. Eric is working on a geocoding project for in-hospital verification and possibly in-hospital geocoding. Eric will give 15 or 20 minute update on January 14th using WebEx.
- d. New York State Cancer Mapping Law (Boscoe, NYSCR)
 - i. Governor signed this bill into law a few days ago. The law requires that they publish maps of 24 different cancer sites at the census-block level. The first set will be maps of counts by block, then one year later, a second set of maps will show cancer clusters using block-level data. Frank will be doing a lot of this work. There are some issues about how to make sure cases and populations are matched as well as they can be. Almost all data values will be 1s and 0s. There are about 225,000 blocks that have people in them in 5 years of data: about 500,000 cancer cases. The average number of cases per block will be 2. When broken down by site, average will be < 1. Frank will send a link to the bill to everyone on the committee. It originally had a lot of detailed reporting requirements from hospitals, but they have been removed. The state may be convening an expert panel to discuss the confidentiality issues associated with these maps. They are planning on grouping blocks together so there are at least 6 cases, but this will not alleviate all the security issues.