NAACCR Annual Business Meeting Minutes

Quebec City, Quebec, Canada June 23, 2010

1. Call to Order, President's Welcome, and Report

Maria Schymura

Written materials were offered to those attending as they entered the meeting. President Maria Schymura welcomed everyone, called the meeting to order, and reviewed several items related to 2010 changes and challenges. Maria thanked the staff, Board of Directors, committee chairs, and the Executive Director for their work during the 2010 transition. The number of voting delegates attending was also counted and it was determined that a quorum had been reached.

2. NAACCR Executive Director's Welcome and Comments

Betsy Kohler

The Executive Director, Betsy Kohler, welcomed everyone and briefly went over a few of the agenda items. She also mentioned some of the activities NAACCR plans to do in the coming year including improving data access and completing a strategic planning initiative.

3. Approval of Minutes From 2009 Meeting

Maria Schymura

No comments or corrections were given for the 2009 meeting minutes. A motion was made to approve the minutes as written. The motion was seconded. No one opposed the motion and it was carried. The 2009 Business Meeting Minutes were approved.

4. Financial Status Report and General Updates

a. Balance Sheet as of 3/31/10

Charlie Blackburn

Karen Knight was unavailable. Charlie Blackburn, the Chief Operating Officer, reviewed several highlights of the NAACCR balance sheet.

b. Financial Trends (2009 Audit)

Charlie Blackburn

The net assets for 2009 dropped by approximately \$200,000 due to NAACCR spending board-designated assets for certain activities and also market fluctuations. The organization's net assets were around \$1,000,000. Grant and contract revenue make up the largest portion of the NAACCR revenue. Charlie reviewed other financial trend highlights from the report which was provided to the attendees.

c. Presentation of Support of All Kinds 2009-2010

Charlie Blackburn

Charlie Blackburn thanked all of the organizations who contribute to NAACCR. The list of contributing organizations was in the provided agenda on pages 14-15.

5. Thank You To Committee Chairs

Maria Schymura

Maria Schymura acknowledged all of the committee chairs for their support and presented them with tokens of appreciation. She also thanked all of those that work on committees and subcommittees.

6. Committee Activity Summary and Reports

Maria Schymura

a. Achievements and Activities Summary

A summary of committee activities and achievements was provided in the agenda.

b. Committee Reports: 2009-2010

Maria Schymura highlighted an activity from each of the reports submitted by the

committees, subcommittees, and workgroups. Full reports were available in the provided agenda.

7. New Business

a. Election Results: 2010

Maria Schymura

Maria Schymura noted that we had a good turnout of the membership for voting this year at 87%. The organization also reached a milestone in electing their first Canadian president: Maureen MacIntyre. Three representative-at-large positions were also filled by Robin Otto, Antoinette Stroup, and Melanie Williams. Lori Swain was re-elected as the Sponsoring Member Organization Representative to the Board. Maria thanked the nominating committee members for their hard work.

b. Destruction of Ballots

Maria Schymura

Melanie Williams made a motion to destroy the election ballots. No one opposed the motion and it was carried. The election ballots will be destroyed.

c. Nominating Committee for 2010-2011

Maria Schymura

Maria Schymura asked for nominations for the 2010-2011 nominating committee. Kevin Henry nominated Vivien Chen who noted that she was willing to run. Mignon Dryden was nominated and was willing to run. Frances Ross was nominated and was also willing to run. Carol Russell and Laura Stephenson were nominated. Carol was in attendance and was willing to run. Laura was not in attendance but she had noted prior to the meeting that she would be willing to run. A vote of the membership was conducted and those elected to serve on the Nominating Committee were: Vivien Chen, Mignon Dryden, and Frances Ross.

d. Appoint Nominating Committee Chair

Maria Schymura

Maria appointed Vivien Chen as the chair of the 2010-2011 Nominating Committee.

e. Other Business from the Floor

Maria Schymura

No other business was brought forward from the floor.

8. Bylaws Amendments

Maureen MacIntyre

a. 2010 Bylaws Amendments

Several amendments were proposed to the NAACCR Bylaws and were circulated a week prior to the meeting. The Bylaws committee examined the suggestions that were submitted. Motion one was read to the membership in attendance and made by Maureen MacIntyre. This motion combined a number of minor changes to the bylaws. The motion was seconded by Susan Gershman. There was some minor discussion among a few of the members in attendance but no changes were decided upon in the wording of the motion. The membership voted upon the motion. There were 0 opposing votes and 0 abstains. The motion carried. Motion two was read to the membership in attendance and made by Maureen MacIntyre. The motion was seconded. There was no discussion. There were 0 opposing votes and 0 abstains. The motion carried. Motion three was read to the membership in attendance and made by Maureen MacIntyre. The motion was seconded. There were 0 opposing votes and 0 abstains. The motion carried.

Betsy Kohler announced the results of the Registry Certification and each certified registry was recognized with a certificate for their achievement.

10. Adjournment

The meeting adjourned at 1:02 PM local time.